QUALITY OF ASSESSMENT PRACTICES

STAGE 1 REPORT - PART B

REPORT OF NATIONAL MAPPING OF ASSESSMENT MATERIALS

MAY 2009

Quality of Assessment Practices - Stage 1 Report
Report of national mapping of assessment materials

Part B - May 2009

Contents

Disclaimer

OVERVIEW OF NATIONAL MAPPING OF ASSESSMENT MATERIALS

The national mapping of assessment materials was commissioned as part of the first stage of the NQC Quality of Assessment Practices project. The mapping exercise identified a wide range of assessment-related support materials. A listing of these materials is provided in the ensuing section of this report.

The materials identified through the mapping exercise have been grouped into three categories. These are materials: that:

- Provide advice on the general needs of assessors,
- Address specific assessment issues such as Assessment Validation, reasonable adjustment and assessment quality assurance, and
- Are designed for assessing particular qualifications and units of competency.

The materials included in the mapping exercise have been produced since 2001, are available free of charge or at relatively low cost, and in many cases may be freely downloaded from the Internet.

While the mapping exercise revealed that there is a significant national stock of assessment materials, a preliminary analysis has indicated that:

- the quality of the material is variable,
- there are significant variations in the type and number of materials available for different Training Packages and qualifications,
- many of the materials are not supported by a maintenance strategy and as such do not include changes to the relevant Training Package and / or industry practice, regulations and Codes of Practice,
- the materials often require significant redevelopment before they may be used, and
- the materials, even if well designed, are often based on fairly conventional evidence gathering techniques, such as observation checklists, multiple choice tests and third party reports.

MAPPING METHODOLOGY

The mapping exercise involved two key stages. First, a mapping instrument was designed and distributed to a range of organisations involved in the development of assessment materials. Respondents were asked to provide information on assessment materials developed by their organisations which meet the following criteria:

- Availability – the materials must be nationally available to both private and public Registered Training Organisations.
- Publication date – the materials must have been published after 1 January 2001.
- Cost – the materials must be free of charge or be available for a nominal fee.
- Quality – the materials must have been subject to a relevant quality assurance process. This was taken to include: validation by industry, review by a user group or appraisal against a set of quality criteria, such as the quality principles for Training Package Support Materials or quality principles established for educational materials development by any relevant Australian or international body.
- Place of publication – the materials must have been developed for use in the Australian vocational education and training system.
- Nationally recognised product – the materials must have been designed to support assessment of units of competency, modules and / or qualifications in Training Packages and / or State / Territory accredited courses.

Second, a scan of key repositories of assessment materials was undertaken. These included:

- State and Territory training authorities
- Industry Skills Councils
- TVET Australia – including the former ATPL and AeShareNet web sites
- Reframing the Future
- NCVER
- Training Support Network [Victoria]
- Skillsonline [New South Wales]
- Westone Services [Western Australia]
- DEEWR
- TAFE Development Centre – Victoria.

The materials identified through these two processes were categorized and are listed in the ensuing section of this report. It should be assumed that the materials have not been sighted and have not been evaluated in terms of quality. The second stage of the NQC Quality of Assessment Practices project will provide an evaluation of the materials identified through this mapping exercise.

MATERIALS THAT ADDRESS THE GENERAL NEEDS OF ASSESSORS

RESOURCE	THEME	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessor manual	Assessment Process	Training Package Assessment Materials Project: Guide1 - Training Package assessment materials kit	Print	2001	TVET Australia - www.atpl.net.au
Assessor manual	RPL	Training Package Assessment Materials Project: Guide3 - Recognition resource	Print	2001	TVET Australia - www.atpl.net.au
Catalogue	RPL	Recognition of prior learning — Resource catalogue	Print	2008	NSW Department of Education and Training / SkillsOnline https://www.skillsonline.net.au
Conference proceedings	RPL	Recognition of Prior Learning — Recognition of Progress	Print	2008	http://www.icvet.tafensw.edu.au/focus/documents/rpl-making-connections-forum-report.pdf
Exemplars / templates	Assessment Tool Design	Assessment templates and exemplars: ■ Assessment Plan Template ■ Assessment Task Template ■ Questions Single Unit ■ Questions Cluster of Units ■ Observations Single Unit ■ Observations Cluster of Units ■ Assignment Cover Sheet ■ Assessment Record Individual Student Template ■ Student Feedback Form ■ Assessment Plan Exemplar ■ Assessment Task Exemplar ■ Oral Questioning Single Unit Exemplar ■ Written Questions Single Unit Exemplar ■ Marking Guide Written Questions Single Unit Exemplar ■ Written Questions Cluster Unit Exemplar ■ Observation/Demonstration Single Unit Exemplar ■ Assessment Record Individual Student Exemplar	Print	2009	Charles Darwin University www.cdu.edu.au/aqpvet/vetresources.html#Assessmentandrecognition
Exemplars and templates	Assessment Tool Design	RPL assessor kit template	Print	2009	Department of Education, Training and the Arts — Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html
Learner guide	Assessment Process	TAA Training Package Support Materials : Contribute to assessment TAASS301B	Print		IBSA - WWW.IBSA.ORG.AU
Learner guide	Assessment Process	TAA Training Package Support Materials : Plan and organize assessment	Print		IBSA - WWW.IBSA.ORG.AU
Learner guide	Assessment Process	TAA Training Package Support Materials : Assess competence	Print		IBSA - WWW.IBSA.ORG.AU
Learner guide	Assessment Tool Design	TAA Training Package Support Materials : Develop assessment tools	Print		IBSA - WWW.IBSA.ORG.AU
Learner guide	Assessment Validation	TAA Training Package Support Materials : Participate in Assessment Validation	Print		IBSA - WWW.IBSA.ORG.AU
Learner guide	Assessment System Management	TAA Training Package Support Materials : Lead and coordinate assessment systems and services	Print		IBSA - WWW.IBSA.ORG.AU
Learner guide	Assessment System Management	TAA Training Package Support Materials : Develop training and or assessment organizational policies and procedures	Print		IBSA - WWW.IBSA.ORG.AU
Learner guide	Assessment System Management	TAA Training Package Support Materials : Lead and coordinate training and / or assessment arrangements for apprentice / traineeships	Print		IBSA - WWW.IBSA.ORG.AU
Learner guide	Assessment System Management	TAA Training Package Support Materials : Lead and conduct training , assessment evaluations	Print		IBSA - WWW.IBSA.ORG.AU
Learner guide	Assessment Process	Shea series : TAAASS301B Contribute to assessment	Print	2008	TVET AUSTRALIA - WWW.ATPL.NET.AU
Learner guide	Assessment Process	Shea series : TAAASS401C Plan and organise assessment	Print	2008	TVET AUSTRALIA - WWW.ATPL.NET.AU
Learner guide	Assessment Process	Shea series : TAAASS402C Assess competence	Print	2008	TVET AUSTRALIA - WWW.ATPL.NET.AU
Learner guide	Assessment Tool Design	Shea series : TAAASS403B Develop assessment tools	Print	2008	TVET AUSTRALIA - WWW.ATPL.NET.AU
Learner guide	Assessment Validation	Shea series : TAAASS404B Participate in Assessment Validation	Print	2008	TVET AUSTRALIA - WWW.ATPL.NET.AU

RESOURCE	THEME	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Learner guide	Assessment Process	Shea series : TAA04 Assessor Skill Set	Print	2008	TVET Australia - www.atpl.net.au
Manual	RPL	RPL resource kit	On line	2008	TAFE Development Centre – Victoria http://www.tafecentre.vic.edu.au/ RPLevents2007.php
Manual	RPL	Recognition of prior learning resources: The RTO Guide The Candidate Guide The Assessor Guide	Print	2008	NSW Department of Education and Training / SkillsOnline https://www.skillsonline.net.au/ rpl-resources.html
Online	RPL	RPL Online Network	Online network	2007-2009	http://rplnetworkonline.wikispaces.com/
Presentation	Assessor skills	Effective Questioning Techniques and Training Package Overview for Skills Stores – ▪ Brian Spencer presentation ▪ Resume Example 1 ▪ Resume Example 2. ▪ Resume Example 3	On line	2008	TAFE Development centre – Victoria http://www.tafecentre.vic.edu.au/RPL.php
Reference	Assessment Process	Guidelines for assessing competence in VET	Print	2008	Western Australian Department of Education and Training http://vetinfonet. det.wa.edu.au/progDev/resources
Reference	Assessment Tool Design	Designing assessment tools for quality outcomes in VET	Print	2008	Western Australian Department of Education and Training http://vetinfonet. det.wa.edu.au/progDev/resources
Reference	Reasonable adjustment	Reasonable adjustment : A practical guide to reasonable adjustment in assessment of candidates with disability in VET	Print	2008	Western Australian Department of Education and Training http://vetinfonet. det.wa.edu.au/progDev/resources
Reference	RPL	Recognition of Prior Learning: An Assessment Resource for VET Practitioners	Print	2008	Western Australian Department of Education and Training http://vetinfonet. det.wa.edu.au/progDev/resources
Reference	RPL	▪ RPL Fact Sheets ▪ RPL Fact Sheet 1 - Coaches and Mentors ▪ RPL Fact Sheet 2 - What is RPLRPL Fact Sheet 3A - RPL Mythbusters ▪ RPL Fact Sheet 3B - Mythbusters for VET Providers ▪ RPL Fact Sheet 4 - The Individual ▪ RPL Fact Sheet 5 - The Assessor ▪ RPL Fact Sheet 6 - The Enterprise ▪ RPL Fact sheet 7 - The VET Provider ▪ RPL Fact Sheet 8 – Resources	Print	2008	Department of Further Education, Employment, Science and Technology http://www.training.sa.gov.au/OVETorgs/ pages/default/rpl/
Reference	RPL	Recognition of prior learning — your first step	Print		Department of Education, Training and the Arts and Department of Education, Science and Training http://www.training.sa.gov.au/OVETorgs/ files/links/rpl-pdfresource.pdf www.resourcegenerator.gov.au
Reference	RPL	▪ Skills Recognition Information Guides ▪ Assessor Guide to RPL ▪ Have Your Skills Recognised: Candidate Guide ▪ Recognition of Prior Learning: Resource Catalogue	Print	2008	www.skillsonline.net.au/iesprplresources/ rpl-assessor.pdf
Reference	RPL	Recognition of prior learning materials: ▪ RPL Book (.doc) (Record of Evidence) ▪ RPL Staff Guide (.doc) ▪ Guide for Applicants Template(.doc) ▪ Guide for Applicants Exemplar (.doc) ▪ RPL Book Exemplar (.doc) ▪ Mapping Principles Guidelines and Proforma (.doc) - CDU HE units to VET units	Print	2009	Charles Darwin University www.cdu.edu.au/aqpvet/vetresources. html#Assessmentandrecognition

RESOURCE	THEME	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Research report	RPL	RPL – Done Well in VET,	Print	2006	Reframing the Future www.reframingthefuture.net/docs/2007/Publications/3EVP-RPL-Done-Well-1mar07.pdf
Research report	RPL	Valuing recognition of prior learning: Selected case studies of Australian private providers of training	Print	2004	NCVER http://www.ncver.edu.au/publications/1473.html
Research report	RPL	Recognition of prior learning in the vocational education and training sector	Print	2003	NCVER - http://www.ncver.edu.au/research/commercial/op287.pdf
Self evaluation tool	RPL	Self evaluation tool	Online self	2008	http://www.skillsrecognition.nsw.gov.au/
Toolbox	ASSESSMENT PROCESS	Training and Assessment Toolbox 607 v 2	Toolbox	2007	TVET Australia - www.atpl.net.au
Toolbox	RPL	The Training and Assessment RPL Guide	Toolbox	2005	TVET Australia - www.atpl.net.au
Video	RPL	Recognition of Prior Learning - Promotional Movie	Video	2008	TAFE SA Production House www.icvet.tafensw.edu.au/resources/rpl-video.htm
Video	ASSESSMENT PROCESS	Assessment case study video — Stone masonry	Video on line		Department of Education, Training and the Arts http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/case-study/index.html
Video	ASSESSMENT PROCESS	Assessment case study video - Aquaculture	Video on line		Department of Education, Training and the Arts http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/case-study/index.html
Video	RPL	RPL: Can we do it better? - trades event – 18 July 2008	On line	2008	TAFE Development Centre — Victoria - http://www.tafecentre.vic.edu.au/RPLevents2007.php
Website	RPL	ICVET (TAFE NSW International Centre for VET Teaching and Learning) site	Website	2009	TAFENSW - http://www.icvet.tafensw.edu.au/focus/recognition.htm#resources

MATERIALS THAT ADDRESS SPECIFIC ASSESSMENT RELATED ISSUES

RESOURCE	THEME	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessor guide	Assessing generic / employability skills	Working Well: Developing Employability Skills – Assessor	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor manual	Assessing higher order competencies	Training Package Assessment Materials Project: Guide2 - Assessing competencies in higher qualifications	Print	2001	TVET Australia - www.atpl.net.au
Assessor manual	Assessor training	Training Package Assessment Materials Project: Guide4 - Kit to support assessor training	Print	2001	TVET Australia - www.atpl.net.au
Assessor manual	Apprenticeships and traineeship and assessment	Training Package Assessment Materials Project: Guide 5 - Candidate's Kit: Guide to assessment in New Apprenticeships	Print	2001	TVET Australia - www.atpl.net.au
Assessor manual	Workplace assessment	Training Package Assessment Materials Project: Guide6 - Assessment approaches for small workplaces	Print	2001	TVET Australia - www.atpl.net.au
Assessor manual	Assessment partnerships	Training Package Assessment Materials Project: Guide7 - Assessment using partnership arrangements	Print	2001	TVET Australia - www.atpl.net.au
Assessor manual	Assessment quality assurance	Training Package Assessment Materials Project: Guide8 - Strategies for ensuring consistency in assessment	Print	2001	TVET Australia - www.atpl.net.au
Assessor manual	Assessor networks	Training Package Assessment Materials Project: Guide9 - Networking for assessors	Print	2001	TVET Australia - www.atpl.net.au
Assessor manual	Assessment quality assurance	Training Package Assessment Materials Project: Guide10 - Quality assurance guide for assessment	Print	2001	TVET Australia - www.atpl.net.au

RESOURCE	THEME	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
DVD	Assessing generic / employability skills	Working Well: Employability Skills in Action - DVD	DVD		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Presentation	Assessment quality assurance	RPL best practice - An auditor's perspective	On line	2008	TAFE Development Centre – Victoria http://www.tafecentre.vic.edu.au/RPLevents2007.php
Presentation	Assessment quality assurance	RPL Overview for Administrators RPL Introduction slides presentation Skills Store presentation RPL Overview presentation	On line	2008	TAFE Development Centre – Victoria http://www.tafecentre.vic.edu.au/RPLevents2007.php
Reference	Apprenticeships and traineeship and assessment	Apprenticeships and traineeships – good practice guide for Registered Training Organisations	Print	2008	Western Australian Department of Education and Training http://vetinfonet.det.wa.edu.au/progDev/resources
Reference	AQTF	The AQTF at Work	Print	2008	Western Australian Department of Education and Training http://vetinfonet.det.wa.edu.au/progDev/resources
Reference	Assessment judgment	Professional judgment in VET	Print	2006	Reframing the Future - www.reframingthefuture.net
Reference	Assessment Validation	A guide to continuous improvement of assessment in VET	Print	2008	Western Australian Department of Education and Training http://vetinfonet.det.wa.edu.au/progDev/resources
Reference	Assessor networks	Assessor Networks in Action	Print	2004	Reframing the Future - www.reframingthefuture.net
Reference	Competency based assessment	Troubleshooting guide – Assessment in VET	Print	2008	Western Australian Department of Education and Training http://vetinfonet.det.wa.edu.au/progDev/resources
Research report	Assessment judgement	Maximising confidence in assessment decision-making: Current approaches and future strategies	Print	2004	NCVER - http://www.ncver.edu.au/research/proj/nr9029-2.pdf
Research report	Assessment judgement	Confident RPL assessors – compliance to creativity	Print		Department of Education, Training and the Arts http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/tla-research.html
Toolbox	E learning / assessment	Training and Assessment E-learning Electives Toolbox 808 v2	Toolbox	2007	TVET Australia - www.atpl.net.au

INDUSTRY SPECIFIC ASSESSMENT MATERIALS

Arts and Entertainment

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment Instrument	SkillsOnline — Assessor Instrument ■ CUEAUD1A Repair and maintain audiovisual equipment - Assessment Instruments ■ CUEAUD2A Prepare, rig, test and modify audiovisual equipment - Assessment Instruments ■ CUEAUD3A Operate audiovisual equipment - Assessment Instruments ■ CUELGT1A Repair and maintain lighting equipment - Assessment Instruments ■ CUELGT2A Prepare, rig, test and modify lighting equipment - Assessment Instruments ■ CUELGT6A Operate lighting using advanced techniques - Assessment Instruments ■ CUEOHS1A Implement workplace health, safety and security procedures - Assessment Instruments ■ CUESET1A Obtain and maintain props - Assessment Instruments ■ CUESOU1A Repair and maintain sound equipment - Assessment Instruments ■ CUESOU2A Install sound equipment - Assessment Instruments ■ CUESOU4A Mix Sound - Assessment Instruments ■ CUESTA1A Install staging elements - Assessment Instruments ■ CUESTA2A Operate staging elements - Assessment Instruments ■ CUESTA3A Operate flying/hoisting systems - Assessment Instruments ■ CUETEM1A Coordinate technical operations - Assessment Instruments	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessment Instrument	SkillsOnline — Assessor Instrument [continued] ■ Certificate IV in Entertainment ■ Certificate IV in Entertainment - 23 Assessment Guides (Assessment Instruments) ■ CUETEM2A Manage systems - Assessment Instruments ■ CUETEM3A Establish and manage resources and technical requirements - Assessment Instruments ■ CUETEM4A Coordinate bump-in - Assessment Instruments ■ CUETEM5A Coordinate bump-out - Assessment Instruments	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessment instrument	Skills Victoria — Assessment instruments ■ CUF01-Assessment for Radio qualifications (Assessors)-TPI03 ■ CUF01-Assessment for Radio qualifications (Candidates)-TPI03	Print	2004	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessor guide	SkillsOnline — Assessor Guide ■ Certificate IV in Entertainment - Assessor Guide ■ Working Well: Developing Employability Skills in the Arts Industry - Assessor Guide	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor kit	Skills First RPL Assessor Kit — Arts and Entertainment — ■ Certificate III in Printing and Graphic Arts (Graphic Pre-press) ■ Certificate III in Printing and Graphic Arts (Print Finishing) ■ Certificate III in Printing and Graphic Arts (Printing)	Print	2008 - 2009	Department of Education, Training and the Arts — Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html
Assessor resource	■ Assessment Resource Pack - Supporting CUS20101 Certificate II in Music Industry (Foundation)	Print		TVET Australia - www.atpl.net.au

Automotive

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Automotive Training Australia Workplace Assessment Checklists ■ Certificate II in Automotive (Aftermarket - Retail Operations) ■ Certificate II in Automotive (Mechanical — Vehicle Servicing) ■ Certificate III in Automotive (Aftermarket - Retail Operations) ■ Certificate III in Automotive (Aftermarket - Warehousing/Distribution Operations) ■ Certificate III in Automotive (Mechanical — Light Vehicle) ■ Certificate III in Automotive (Vehicle Body — Panel Beating) ■ Certificate III in Bicycles (Mechanics) ■ Certificate III in Bicycles (Sales)	Print		Automotive Training Australia

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment and recognition resources ■ AUR05-Assessment practices workshop powerpoint-TPI01 ■ AUR05-Automotive Assessment Practices Workshops-TPI01 ■ AUR05-'Building a beach buggy' case study-TPI04 ■ AUR05-'Building a racing car' case study-TPI04 ■ AUR05-'Customer database - Industry project' case study-TPI04 ■ AUR05-Delivery & Assessment at Higher AQF Levels- Key Issues & Solutions Summary-TPI03 ■ AUR05-Delivery & Assessment Strategies for New Electrical Units-TPI08 ■ AUR05-Delivery & Assessment Strategies Sample 1-TPI03 ■ AUR05-Delivery & Assessment Strategies Sample 2-TPI03 ■ AUR05-Delivery & Assessment Strategies Sample 3-TPI03 ■ AUR05-Delivery & Assessment Strategies Sample 4-TPI03 ■ AUR05-Delivery & Assessment Strategies Sample 5-TPI03 ■ AUR05-Delivery and Assessment Strategies for New Electrical & Electronic Technologies-TPI07 ■ AUR05-Delivery and Assessment Strategies for New Vehicle Body Technologies-TPI07 ■ AUR05-Delivery and Assessment Strategies for OH&S and Environmental Regulations-TPI07 ■ AUR05-'PBD in apprenticeships - building a trailer' case study-TPI04 ■ AUR05-Project based delivery in automotive VCAL programs-TPI04 ■ AUR05-Project Based Delivery Model-TPI04 ■ AUR05-'VCAL Automotive' case study-TPI04 ■ AUR20705-RPL & RCC Guide for AUR05 Air Conditioning Competencies	Print	2004-2009	Skills Victoria http://trainingsupport.otte.vic. gov.au
Assessment instruments	VETASSESS on line automotive assessment tools [test banks, third party reports, evidence guide and observation checklist] ■ AUR01166A Repair engines and associated engine components ■ AUR01170A Service engines and associated engine components ■ AUR012666A Repair final drive assemblies ■ AUR02166A Repair cooling systems and associated components ■ AUR02170A Service cooling systems and associated components ■ AUR03166A Repair petrol fuel systems ■ AUR03170A Service petrol fuel systems ■ AUR06170A Service clutch assemblies ■ AUR06670A Service transmissions (manual) ■ AUR07166A Repair transmission (automatic) ■ AUR07170A Service transmissions (automatic) ■ AUR10166A Repair braking systems ■ AUR10170A Service braking systems ■ AUR12670A Service final drive assemblies ■ AUR13166A Repair final drive (driveline) ■ AUR13170A Service final drive (driveline) ■ AUR15166A Repair steering systems ■ AUR15170A Service steering systems ■ AUR16166A Repair suspension systems ■ AUR18676A Test, service and replace battery ■ AUR18708A Carry out minor repairs to electrical circuit/systems ■ AUR19066A Repair charging and starting systems ■ AUR21171A Service and repair electronic engine management systems ■ AUR70278A Use and maintain workplace tools and equipment ■ AUR05166A Repair exhaust systems ■ AUR06666A Repair transmissions (manual)	Print / online		VETASSESS www.assessit.net
Assessor guide	SkillsOnline – Assessor Guide ■ Certificate II in Recreational Vehicles and Accessories Retailing - Assessor Guide ■ Certificate III in Recreational Vehicles and Accessories Retailing - Assessor Guide	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor kit	Skills First RPL Assessor Kit – Automotive ■ Certificate III in Automotive Electrical Technology ■ Certificate III in Automotive Manufacturing (Bus, truck and trailer) ■ Certificate III in Automotive Mechanical Technology (Light Vehicle) ■ Certificate III in Automotive Sales (Parts Interpreting) ■ Certificate III in Automotive Specialist ■ Certificate III in Automotive Vehicle Body (Panel Beating) ■ Certificate III in Automotive Vehicle Body (Vehicle Painting) ■ Certificate III in Bicycles ■ Certificate III in Motorsport ■ Certificate IV in Automotive Technology	Print	2008 - 2009	Department of Education, Training and the Arts – Skills First http://www.vetpd.qld.gov.au/ teaching-learning-and-assessment/ resources/rpl.html

Business

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Westone – Assessment instruments ■ NILAC – Certificate III workplace assessment – portfolio ■ NILAC – Certificate IV workplace assessment - portfolio	Print		Westone http://wpc.westone.wa.gov.au/
Assessment instruments	Skills Victoria – Assessment and recognition resources ■ BSB01-Business Management & Human Resources Validated Assessment Tools-TPI06 ■ BSB01-Assessment tools for competencies from Management qualifications-TPI05 ■ BSB01-'How to Guide' for assessment and delivery of Administration Australian Apprenticeships-TPI06 ■ BSB01-Assessment tool for Sales and Marketing competencies from Sales and Marketing qualifications-TPI05 ■ BSB01-Delivery and Assessment Strategies for OHS qualifications BSB41604 BSB51604 BSB61004-TPI05 ■ BSB01-Assessment and Delivery Strategies for Marketing Competencies from BSB40701 BSB50701 BSB60601-TPI05 ■ BSB01-Administration Teaching & Learning Initiatives Project 2002 Read Me-TPI02 ■ BSB01-Sales & Marketing Learning and Assessment Guide-TPI05 ■ BSB07-RPL tools kit for human resource qualifications - TPI08 ■ BSB40401-Recognition tool for competencies from Certificate IV in Business (Small Business Management)-TPI05 ■ BSBCMN106A-Follow workplace safety procedures-TPI06 ■ BSB01-Assessment Tools for Human Resources competencies BSBHR402A and BSBHR503A-TPI04 ■ BSB01-Assessment Tools for Small Business & Management competencies-TPI04 ■ BSB01-Advertising Delivery and Assessment Strategy Guide (Cert IV - Diploma - Advanced Diploma)-TPI02 ■ BSB01-Human Resources Management Delivery Strategy, Recognition and Transition Guide-TPI02 ■ BSB01-Business Management Delivery Strategy and Assessment Tools Guide-TPI02 ■ BSB30704-Assessment strategy for competencies from Certificate III in Business (Medical Admin)-TPI03 ■ BSB30704-Assessment tool for Certificate III in Business (Medical Administration) Off the Job-TPI03 ■ BSB30704-Assessment tool for Certificate III in Business (Medical Administration) On the Job-TPI03 ■ BSB30704-Recognition tool for Certificate III in Business (Medical Administration) Stage 1-TPI03 ■ BSBADM407A-Assessment tool for Administer projects-TPI04 ■ BSBCMN413A-Implement & monitor environmental policies-TPI04 ■ BSBFLM501A-Manage personal work priorities and professional development - RPL Assessment Sheet-TPI06 ■ BSBMED302A-Prepare and process medical accounts Assessment tool-TPI03	Print	2004-2009	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessment instruments	Skills Victoria – Assessment and recognition resources ■ BSBMGT507A-Manage environmental performance - RPL Assessment Sheet-TPI06 ■ FNB99-Assessment tool Case Study Generators for competencies in Accounting qualifications-TPI04 ■ FNS04-RCC-RPL Self-assessment Tool for FNS40604 Certificate IV in Financial Services (Accounting)-TPI07 ■ FNS04-Assessment tool for specific competencies from Accounting qualifications-TPI05 ■ FNS04-Assessment and Validation Tools for accounting qualifications from Certificate III to Advanced Diploma-TPI05 ■ FNSACCT401A-Process business tax requirements-TPI06 ■ FNSACCT604A-Monitor corporate compliance activities-TPI06 ■ FNSACCT607A-Evaluate business performance-TPI06 ■ FNSICIND301A-Work in the financial services industry-TPI06 ■ ICAD2012A-Design organisation documents using computing packages-TPI06 ■ ICAU1128A-Operate a personal computer-TPI06 ■ ICAU2005A-Operate computer hardware-TPI06 ■ ICAU2006A-Operate computing packages-TPI06 ■ ICAU2013A-Integrate commercial computing packages-TPI06 ■ ICAU2231A-Use computer operating system-TPI06 ■ ICAW2001A-Work effectively in an IT environment-TPI06 ■ ICAW2002A-Communicate in the workplace-TPI06	Print	2004-2009	Skills Victoria http://trainingsupport.otte.vic.gov.au

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment and recognition resources[continued] ■ BSB30704-Assessment tool for Certificate III in Business (Medical Administration) On the Job-TPI03 ■ BSB30704-Recognition tool for Certificate III in Business (Medical Administration) Stage 1-TPI03 ■ BSBADM407A-Assessment tool for Administer projects-TPI04 ■ BSBCMN413A-Implement & monitor environmental policies-TPI04 ■ BSBFLM501A-Manage personal work priorities and professional development – RPL Assessment Sheet-TPI06 ■ BSBMED302A-Prepare and process medical accounts Assessment tool-TPI03 ■ BSBMGT507A-Manage environmental performance - RPL Assessment Sheet-TPI06 ■ FNB99-Assessment tool Case Study Generators for competencies in Accounting qualifications-TPI04 ■ FNS04-RCC-RPL Self-assessment Tool for FNS40604 Certificate IV in Financial Services (Accounting)-TPI07 ■ FNS04-Assessment tool for specific competencies from Accounting qualifications-TPI05 ■ FNS04-Assessment and Validation Tools for accounting qualifications from Certificate III to Advanced Diploma-TPI05 ■ FNSACCT401A-Process business tax requirements-TPI06 ■ FNSACCT604A-Monitor corporate compliance activities-TPI06 ■ FNSACCT607A-Evaluate business performance-TPI06 ■ FNSICIND301A-Work in the financial services industry-TPI06 ■ ICAD2012A-Design organisation documents using computing packages-TPI06 ■ ICAU1128A-Operate a personal computer-TPI06 ■ ICAU2005A-Operate computer hardware-TPI06 ■ ICAU2006A-Operate computing packages-TPI06 ■ ICAU2013A-Integrate commercial computing packages-TPI06 ■ ICAU2231A-Use computer operating system-TPI06 ■ ICAW2001A-Work effectively in an IT environment-TPI06 ■ ICAW2002A-Communicate in the workplace-TPI06	Print	2004-2009	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessment instruments	VETASSESS on line information technology assessment tools [test banks, third party reports, evidence guide and observation checklist] ■ ICAITB070B Create code for applications ■ ICAITB070B Customised for C ■ ICAITB070B Customised for C++ ■ ICAITB070B Customised for Java ■ ICAITB070B Customised for Visual Basic ■ ICAITD128A Create user and technical documentation ■ ICAITI097B Install and configure a network ■ ICAITPM129A Apply skills in project integration ■ ICAITS020C Install and optimise system software ■ ICAITS023B Provide one to one instruction ■ ICAITS024C Provide basic system administration ■ ICAITS025B Run standard diagnostic tests ■ ICAITS031B Provide advice to clients ■ ICAITS032B Provide network systems administration ■ ICAITS034B Determine and action network problem ■ ICAITS109B Evaluate system status ■ ICAITS112B Optimise system performance ■ ICAITS115B Maintain equipment and software in working order ■ ICAITS124B Monitor and administer network security ■ ICAITTW027B Relate to clients on a business level ■ ICAITU004C Apply occupational health and safety procedures ■ ICAITU018C Develop macros and templates for clients using standard products ■ ICAITU019C Migrate to new technology ■ ICAITU126B Use advanced features of computer applications ■ ICAITU127B Support system software ■ ICPMM11BA Identify components of multimedia ■ ICPMM65DA Create web pages with multimedia	Print / online		VETASSESS www.assessit.net

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	- VETASSESS on line business assessment tools [test banks, third party reports, evidence guide and observation checklist] - BSBCMN203A Communicate in the workplace - BSBCMN204A Work effectively with others - BSBCMN205A Use business technology - BSBCMN206A Process and maintain workplace information - BSBCMN207A Prepare and process financial/business documents - BSBCMN208A Deliver a service to customers - BSBCMN209A Provide information to clients - BSBCMN211A Participate in workplace safety procedures - BSBCMN212A Handle mail - BSBCMN213A Produce simple wordprocessed documents - BSBCMN302A Organise personal work priorities and development - BSBCMN304A Contribute to personal skill development and learning - BSBCMN306A Produce business documents - BSBCMN307A Maintain business resources - BSBCMN309A Recommend products and services - BSBCMN310A Deliver and monitor a service to customers - BSBCMN311A Maintain workplace safety - BSBCMN311A Customised for MS Word	Print / online		VETASSESS www.assessit.net
Assessment instruments	- VETASSESS on line business assessment tools [test banks, third party reports, evidence guide and observation checklist] [continued] - BSBADM307A Organise schedules - BSBADM308A Process payroll - BSBCMN312A Support innovation and change - BSBFLM303A Contribute to effective workplace relationships - BSBMED201A Use basic medical terminology - BSBMED202A Follow OH&S procedures - BSBMED301A Use advanced medical terminology - BSBMED302A Prepare and process medical accounts - BSBMKG501A Evaluate marketing opportunities - BSBSLS301A Develop product knowledge - BSBSLS302A Identify sales prospects - BSBSLS303A Present a sales solution - BSBSLS304A Secure a prospect commitment - BSBSLS305A Support post-sale activities - BSBSLS306A Self-manage sales performance	Print / online		VETASSESS www.assessit.net
Assessor guide	- SkillsOnline — Assessor Guide - Certificate II in Caravan Park Operations - Assessor Guide - Certificate III in Caravan Park Operations - Assessor Guide	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor Instruments	- SkillsOnline — Assessor Instrument - BSXFMI404A Participate, lead and facilitate work teams (Assessment Instruments) - Module BSBCMN215A Participate in environmental work practices - Assessment Instrument - Module BSBCMN313A Maintain environmental procedures - Assessment Instrument - Module BSBFLM302A Support leadership in the workplace - Assessment Instrument - Module BSBFLM303A Contribute to effective workplace relationships - Assessment Instrument - Module BSBFLM304A Participate in work team - Assessment Instrument - Module ICAITU128A Operate a personal computer - Assessment Instrument	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor kit	- Skills First RPL Assessor Kit — Business - Certificate III in Asset Maintenance (Cleaning Operations) - Certificate III in Business/Certificate III in Business Administration - Certificate III in Laundry Operations - Certificate IV in Business - Certificate IV in Business (Frontline Management) - Certificate IV in Business (Small Business Management) - Certificate IV in Business Administration - Certificate IV in Project Management	Print	2008 - 2009	Department of Education, Training and the Arts — Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Evidence guide	■ National Indigenous Legal Advocacy: ■ NILAC – Certificate III workplace assessment – portfolio ■ NILAC – Certificate IV workplace assessment – portfolio	Print		Westone Services – Department of Education and Training www.westone.wa.gov.au
RPL KIT	■ RPL EEEEZY Business Administration Cert IV ■ RPL EEEEZY Business Certificate IV - Kit 1 of 2 ■ RPL EEEEZY Business Certificate IV - Kit 2 of 2 ■ RPL EEEEZY Business Diploma - Kit 1 of 2 ■ RPL EEEEZY Business Diploma - Kit 2 of 2 ■ RPL EEEEZY Information Technology Certificate III ■ RPL EEEEZY Information Technology Certificate IV	Print		Resources Generator http://www.resourcegenerator.gov.au

Communications

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessor guide	■ Certificate III in Information Technology ICA30199 (Software Applications) - Assessment Guide ■ Certificate III in Information Technology ICA30299 (General) - Assessment Guide ■ Certificate III in Information Technology ICA30399 (Network Administration) - Assessment Guide ■ Certificate IV in Information Technology ICA40199 (Client Support) - Assessment Guide ■ Certificate IV in Information Technology ICA40299 (Database Administration) - Assessment Guide ■ Certificate IV in Information Technology ICA40399 (Network Management) - Assessment Guide ■ Certificate IV in Information Technology ICA40599 (Technical Support) - Assessment Guide ■ Certificate IV in Information Technology ICA40699 (Programming) - Assessment Guide ■ Certificate IV in Information Technology ICA40799 (Systems Analysis & Design) - Assessment Guide ■ Diploma of Information Technology ICA50199 (Systems Administration) - Assessment Guide ■ Diploma of Information Technology ICA50299 (Software Development) - Assessment Guide ■ Diploma of Information Technology ICA50399 (Business Analysis) - Assessment Guide ■ Diploma of Information Technology ICA50499 (Network Engineering) - Assessment Guide	Print		TVET Australia - www.atpl.net.au
Assessor kit	Skills First RPL Assessor Kit – Communications ■ Certificate II in Information Technology ■ Certificate III in Financial Services Certificate IV in Financial Services ■ Certificate III in Information Technology ■ Certificate IV in Financial Services (Accounting) ■ Certificate IV in Financial Services (Bookkeeping) ■ Diploma of Accounting	Print	2008 - 2009	Department of Education, Training and the Arts – Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html

Community Services

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	SkillsOnline — Assessment Instrument ■ Certificate II & III in Community Services (Aged Care Work) - Assessment Packages ■ Certificate IV in Community Services Work:Skills for Housing Support - Record Book	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessment instruments	Skills Victoria — Assessment instruments ■ CHCCD4A - Develop and implement community programs - RPL Assessment Sheet-TPI06 ■ LGACOM502A - Devise and conduct community consultation - RPL Assessment Sheet - TPI06 567	Print	2004-2009	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessment strategy	SkillsOnline — Assessor strategy ■ HLT42507-TPI07 - Delivery and Assessment Strategies for HLT42507 Certificate IV in Allied Health Assisstance-TPI07	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor guide	SkillsOnline — Assessor Guide ■ Certificate II & III in Community Services (Aged Care Work) - Assessment Guide ■ Certificate II & III in Community Services (Aged Care Work) - Assessor Guide ■ Certificate III in Community Services (Youth Work) - Assessor Guide ■ Certificate IV in Community Services (Service Co-ordination) - Assessor Guide	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor kit	■ Skills First RPL Assessor Kit — Community Services ■ Advanced Diploma of Children's Services ■ Certificate III in Aged Care Work ■ Certificate III in Community Services Work ■ Certificate III in Disability Work ■ Certificate III in Home and Community Care ■ Certificate III in Youth Work ■ Certificate IV in Aged Care Work (Compulsory Units Only) ■ Certificate IV in Community Services (Protective Care) ■ Certificate IV in Community Services Work (Compulsory Units) ■ Certificate IV in Disability Work (Compulsory Units Only) ■ Certificate IV in Youth Work ■ Certificate IV in Youth Work (Juvenile Justice) Community Work Focus ■ Diploma of Children's Services ■ Diploma of Disability Work	Print		Department of Education, Training and the Arts — Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html
Assessor resource	■ Disability Work - Assessment Kit (CHC20599) ■ Disability Work - Assessment Kit (CHC30799)	Print		TVET Australia - www.atpl.net.au

Construction

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria — Assessment and recognition resources ■ BCF30200 - Sample joinery apprentice assessment recording tool (on site assessment) TPI03 ■ BCF30200 - Curved window project assessment strategy - TPI04 ■ BCG98 - Sample Assessment Recording Tool - Carpentry-TPI03 ■ BCG98 - Guidelines for Project Sheet Development - TPI03 ■ BCGBL3003B-Carry out cavity brick construction Assessment Strategy-TPI04 ■ NWP01 - A model assessment recording tool - TPI03 ■ NWP20101 - Sample on-site trainee Training Plan and record book - TPI03	Print	2004-2009	Skills Victoria http://trainingsupport.otte.vic.gov.au

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment and recognition resources ■ BCC03-Onsite trainee log book-TPI03 ■ BCF30200-Casement louvre window project assessment-TPI03 ■ BCF30200-Casement louvre window assessment mapping-TPI03 ■ BCF30200-Use static machines (coffee table) project assessment-TPI03 ■ BCF30300-Stairs (quarter space landing) project sheet-TPI03 ■ BCF30300-Stairs (quarter space landing) mapping exercise-TPI03 ■ BCF3039A-Manufacture stair components - curved and geometric stairs Assessment tool-TPI05 ■ BCF3042A-Mark off-out Assessment tool-TPI05 ■ BCF3054A-Apply graphics using pressure sensitive films Assessment tool-TPI05 ■ BCF30600-Stonemasonry (Dress stone manually) Project Sheet-TPI03 ■ BCF30700-Sign Writing (Brushstroking) Project Sheet-TPI03 ■ BCF30700-Sign Writing (Brushstroking) Mapping Exercise-TPI03 ■ BCF30700-Shopfront signage project sheet-TPI03 ■ BCG03-OHS Guidelines brochure for RTOs undertaking On-site Assessment-TPI05 ■ BCG1002A-Plan and organise work (in relation to Stonemasonry) Assessment record sheet-TPI05 ■ BCG2008A-Use explosive power tools (EPT) Assessment tool-TPI05 ■ BCGBL3009B-Install flashings and damp proof course (DPC) Assessment tool-TPI05 ■ BCGSP2001B-Handle Solid Plastering Materials Assessment Strategy	Print	2004–2009	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessment instruments	■ Skills Victoria – Assessment and recognition resources [continued] ■ BCGBL3012B-Construct Fireplaces and Chimneys Assessment Strategy-TPI04 ■ BCGBL3013B-Construct masonry structural systems Assessment tool-TPI05 ■ BCGCA3002B-Carry Out Setting Out Assessment Strategy-TPI04 ■ BCGCA3003B-Install Flooring Systems Assessment Strategy-TPI04 ■ BCGCA3003B-Install flooring systems Assessment tool-TPI05 ■ BCGCA3004B-Construct Wall Framing Assessment Strategy-TPI04 ■ BCGCA3004B-Construct wall frames Assessment tool-TPI05 ■ BCGCA3010B-Install and Replace Windows and Doors Assessment Strategy-TPI04 ■ BCGCA3017B-Install Exterior Claddings Assessment Strategy-TPI04 ■ BCGCM1001B-Follow OH&S policies and procedures Assessment tool-TPI05 ■ BCGCM3001B-Opearate elevated work platform Assessment tool-TPI05 ■ BCGCO2003B-Carry out concreting to simple forms Assessment tool-TPI05 ■ BCG03-Separating training and assessment PowerPoint- Bricklaying-TPI06 ■ BCG03-PowerPoint presentation Separating training and assessment – BricklayingBCP30103-Delivery and assessment plan (returning Prevocational)-Doc 3of4-TPI06 ■ BCG1007A-Erect and dismantle restricted height scaffolding project assessment-TPI03 ■ BCG30103-Skill Recognition Tool Vol 1 of 2-TPI07 ■ BCG30103-Assessor Guidelines Vol 2 of 2-TPI07 ■ BCG30198-Wall and Floor Tiling Project Sheet-TPI03 ■ BCG30198-Wall and Floor Tiling Mapping Exercise-TPI03 ■ BCG30298-Wall and Ceiling Lining Project Sheet-TPI03 ■ BCG30298-Wall and Ceiling Lining Mapping Exercise-TPI03 ■ BCG30498-Airless Spray Painting Project Sheet-TPI03 ■ BCG30498-Airless Spray Painting Mapping Exercise-TPI03 ■ BCG30698-Bricklaying Project Sheet-TPI03 ■ BCG30698-Partition frames project sheet-TPI03 ■ BCG30803-Existing Worker Recognition Tool Vol 1 of 2-TPI07 ■ BCG30803-Assessor Guidelines Vol 2 of 2-TPI07 ■ BCG30898-Roof Tiling Project Sheet-TPI03 ■ BCG31203-Skill Recognition Tool Vol 1 of 2-TPI07 ■ BCG31203-Assessor Guidelines Vol 2 of 2-TPI07	Print	2004–2009	Skills Victoria http://trainingsupport.otte.vic.gov.au

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	■ BCGBL3001B-Lay Paving-Separating training and assessment strategy-TPI06 ■ BCGCA3003B-Install flooring systems- Separating training and assessment strategy-TPI06 ■ BCP03-BCP03 A model assessment recording tool-TPI03 ■ BCP03-Bathroom-laundry project assessment tool-TPI05 ■ BCP03-Irrigation project assessment tool-TPI05 ■ BCP03-LPG1 Caravan project assessment tool-TPI05 ■ BCP30103-Gap Analysis- Cert II to Cert III in Plumbing-Doc 1of4-TPI06 ■ BCP30103-Delivery Matrix (returning Prevocational)-Doc 2of4-TPI06 ■ BCPDR2001A-Locate and clear blockages Assessment tool-TPI04 ■ BCPRF3002A-Fabricate install roof drainage components Assessment tool-TPI04	Print	2004–2009	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessment instruments	■ VETASSESS on line construction assessment tools [test banks, third party reports, evidence guide and observation checklist] ■ BCG1000A Carry out interactive workplace communication ■ BCG1001A Carry out OH & S requirements ■ BCG1002A Plan and organise work ■ BCG1003A Read and interpret plans ■ BCG1004A Carry out measurements and calculations ■ BCG1005A Use hand and power tools ■ BCG1007A Erect and dismantle restricted height scaffolding ■ BCG2003A Carry out general demolition ■ BCGCM1003B Plan and organise work ■ BCGCM1005B Carry out measurements and calculations ■ BCGCM2001B Read and interpret plans and specifications ■ BCGCM2002B Carry out excavation ■ BCGCM2003B Install trench supports ■ BCGCO2003B Carry out concreting to simple forms ■ BCGCM2004B Drain and dewater site ■ BCGCM2008B Erect and dismantle restrict height scaffolding	Print / online		VETASSESS www.assessit.net
Assessor kit	■ Skills First RPL Assessor Kit – Construction ■ Certificate III in Bricklaying/Blocklaying ■ Certificate III in Carpentry ■ Certificate III in Civil Construction (Bituminous Surfacing) ■ Certificate III in Civil Construction (Bridge Construction and Maintenance) ■ Certificate III in Civil Construction (Plant Operations) ■ Certificate III in Civil Construction (Road Construction & Maintenance) ■ Certificate III in Civil Construction (Road Marking) ■ Certificate III in Concreting ■ Certificate III in Flooring ■ Certificate III in Painting and Decorating ■ Certificate III in Plumbing (additional units) ■ Certificate III in Roof Plumbing ■ Certificate III in Roof Tiling Certificate III in Solid Plastering ■ Certificate III in Wall and Ceiling Lining ■ Certificate III in Wall and Floor Tiling ■ Certificate III in Waterproofing Certificate III in Plumbing (selected units only) ■ Certificate IV in Civil Construction Design ■ Certificate IV in Civil Construction Supervision ■ Diploma Building Surveying	Print	2008 - 2009	Department of Education, Training and the Arts – Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html

Engineering

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment guide	EE-OZ NSEW / NREW Resources – Restricted specialised electrical work. ■ NRE 01 - Electrical Safety, Basic Electrical Principles and Cable Connections ■ NRE 02 - Disconnection & Reconnection ■ NRE 03 - Flexible cords and plugs to 250V ■ NRE 04 - Flexible Cords/Cables and Plugs to 1000 V a.c. or 1500 V d.c. ■ NRE 06Disconnect and Reconnect HV Electric Propulsion Components ■ NRE 07 - High Voltage Flexible Cables and Plugs Exceeding 1000 V a.c. or 1500 V d.c. ■ NRE 08 - Fault Find Pre-assembled Neon Signs ■ NRE 09 - Fault Find to Composite Equipment ■ NRE 10 - Fault Find Control Devices ■ NRE 11 - Fault Find to 1000 V a.c. - Electrical Water Heaters ■ NRE 12 - Fault Find to 1000V – Motors ■ NRE 13 - Produce Status Reports Using Established Procedures	Print		EE-OZ Training Standards www.ee-oz.org.au
Assessment instruments	SkillsOnline – Assessment Instrument ■ Certificate II in Engineering Production - Assessment Instrument	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessment instruments	Skills Victoria – Assessment and recognition resources ■ 21622VIC-Delivery and assessment strategies for the Diploma, Advanced Diploma of Engineering Technology-TPI06 248 ■ 21887VIC-Delivery and assessment strategies for the Certificate II in Electrotechnology Studies (Prevocational)-TPI08 ■ Delivery and assessment strategies for Electrotechnology Training Package UEE07 ■ MEM30605-Learning and assessment strategies for MEM30605 Certificate III in Jewellery Manufacturing-TPI06 246 ■ MEM30805-Learning and assessment strategies for MEM30805 Certificate III in Locksmithing-TPI06 247 ■ UEE06-Delivery & assessment strategies for UEE30805 Certificate III in Electrotechnology Electrician-TPI09 ■ UEE07-Delivery and assessment strategies for the Electrotechnology Training Package UEE07-TPI08 ■ UEE30807-Learning and Assessment Strategies - link to related documentation-TPI07 ■ UEE30807-Learning and Assessment Strategies for the Certificate III in Electrotechnology Electrician-TPI07 ■ UET06-Delivery and assessment strategies for Certificate III in Transmission & Distribution (Powerline)-TPI07	Print	2004-2009	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessment instruments	EE-OZ Training and assessment manual – ESI – Transmission and distribution	Print		EE-OZ Training Standards www.ee-oz.org.au
Assessment instruments	EE-OZ Training and assessment manual – ESI – Generation	Print		EE-OZ Training Standards www.ee-oz.org.au
Assessment instruments	EE-OZ Training and assessment manual – ESI – Gas Industry	Print		EE-OZ Training Standards www.ee-oz.org.au

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	VETASSESS on line engineering assessment tools [test banks, third party reports, evidence guide and observation checklist] ■ MEM11.11AA Manual handling ■ MEM12.3AA Precision mechanical measurement ■ MEM12.6AA Mark off/out (General Engineering) ■ MEM18.1AA Use hand tools ■ MEM18.2AA Use hand held power tools ■ MEM18.3AB Use tools for precision work ■ MEM2.13C5A Perform mathematical computations ■ MEM2.1C12A Apply quality systems ■ MEM2.2C11A Organise and analyse information ■ MEM2.3C11B Operate in a work based team environment ■ MEM2.4C11A Assist in the provision of on the job training ■ MEM2.5C11A Measure with graduated devices ■ MEM2.6C10A Plan a complete activity ■ MEM2.7C10A Perform computations basic ■ MEM2.8C10A Perform computations ■ MEM2.9C10A Perform computer operations ■ MEM5.10AA Undertake fabrication, forming, bending and shaping ■ MEM5.12AB Perform routine manual metal arc welding ■ MEM5.16AB Perform advanced welding using manual metal arc welding process ■ MEM5.37AA Geometric development ■ MEM5.38AA Advanced geometric development - cylindrical/rectangular ■ MEM5.39AA Advanced geometric development - conical ■ MEM5.40AA Advanced geometric development - transitions ■ MEM5.49AA Peform routine gas tungsten arc welding ■ MEM5.50AA Perform routine gas metal arc welding ■ MEM5.7AB Manual heating and thermal cutting ■ MEM7.5AA Perform general machining ■ MEM7.6AA Perform lathe operations ■ MEM7.7AA Perform milling operations ■ MEM7.8AA Perform grinding operations ■ MEM9.1AA Draw and interpret sketch ■ MEM9.1AA Draw and interpret sketch ■ MEM9.2AA Interpret technical drawing ■ MEM9.2AA Interpret technical drawing	Print / online		VETASSESS www.assessit.net
Assessment instruments	VETASSESS on line engineering assessment tools [test banks, third party reports, evidence guide and observation checklist] ■ MEM12.7AA Mark off/out structural fabrications and shapes ■ NE032.1 Circuit Development 1 ■ NE163.1 Electrical Heating ■ NE164.1 Lighting ■ NE172.1 Electrical Wiring and Equipment 1 ■ NE172.2 Electrical Wiring and Equipment 1 (Victoria) ■ NUE044 Electrical Safe Working Practice ■ NUE045 Applied Electromagnetism ■ NUE046 Alternating Current Machines ■ NUE048.1 Single and Three Phase Transformers ■ NUE052 Applied Electricity 1 ■ NUE054 Applied Electricity 4 ■ NUE057 Applied Electricity 5 ■ NUE062 Drawings and Diagrams for Electrical Work ■ NUE064 Electronic Power and Control 1 ■ NUE400 Electrical Installations - Protection Methods and Devices ■ NUE403 Electrical Installations - Design and Equipment Selection ■ NUE403 Electrical Installations - Design and Equipment Selection ■ NUE408 Electrical Installation - Testing and Verification ■ NUE408 Electrical Installation - Testing and Verification (Victoria)	Print / online		VETASSESS www.assessit.net
Assessor guide	SkillsOnline — Assessor Guide ■ Assessment Manual for Certificate II - Lift Industry ■ Assessment Manual for Certificate III- Lift Industry ■ Assessment Manual for Certificate IV - Lift Industry ■ Assessment Manual for Diploma - Lift Industry	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessor kit	Skills First RPL Assessor Kit — Engineering ▪ Certificate III in Engineering - Boilermaking ▪ Certificate III in Engineering - Fabrication Trade ▪ Certificate III in Engineering - Mechanical Trade ▪ Certificate III in Engineering - Mechanical Trade (Diesel Fitting) ▪ Certificate III in Engineering - Mechanical Trade (including Fitting and Turning, Machining, Refrigeration and Air-conditioning) ▪ Engineering - Electrical ▪ Marine Craft Construction	Print	2008 - 2009	Department of Education, Training and the Arts — Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html
Assessor resource	▪ Electrotechnology Trainer/Assessor Guide	Print		TVET Australia - www.atpl.net.au
Training record book	EE-OZ training record books ▪ Certificate I in Electrotechnology ▪ Certificate I in Sustainable Energy [Electro]			EE-OZ Training Standards www.ee-oz.org.au

Food processing

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment guide	TAA40104 Certificate IV in Training and Assessment Training kit second edition	Print		Mintrac www.mintrac.com.au/
Assessment instrument	Skills Victoria — Assessment instruments ▪ FDF03-Developing Workplace Assessment Tools -TPI04 ▪ FDF03-Food Processing Training Package Delivery and Assessment strategies -TPI04 ▪ FDF03-Assessing Generic Skills in the Food Industry -TPI04 ▪ FDF03-Assessment strategies for Certificate III in Food Processing (for the Grain Industry)-TPI04 ▪ FDF03-Training & Skills Development - Achieving Results for the Food Processing Industry -TPI03 ▪ FDF03-Food Safety Supervisor Training Delivery & Assessment Guide ▪ FDF03-Report on the Teaching and Learning Initiative Project - Retail Baking Assessment Network -TPI02 ▪ FDF03-Professional Development Kit for use with the Food Processing Industry Training Package -TPI02 ▪ FDF03-Developing Workplace Assessment Tools -TPI04 ▪ FDF03-Assessing Generic Skills in the Food Industry -TPI04	Print	2004	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessment instruments	Training and assessment support materials for MTM07 Certificate II in Meat Processing (Abattoirs)	CDROM		Mintrac www.mintrac.com.au/
Assessment instruments	Training and assessment support materials for MTM07 Certificate III in Meat Processing from the Abattoirs sector	CDROM		Mintrac www.mintrac.com.au/
Assessment instruments	Training and assessment support materials for MTM07 Certificate IV in Meat Processing from the Abattoirs sector	CDROM		Mintrac www.mintrac.com.au/
Assessment instruments	Training and assessment support materials for MTM07 Certificates I–III in Meat Processing (Meat Retailing)	CDROM		Mintrac www.mintrac.com.au/
Assessment instruments	Training and assessment support materials for MTM07 Certificates IV in Meat Processing (Meat Retailing)	CDROM		Mintrac www.mintrac.com.au/
Assessment instruments	Training and assessment support materials for MTM07 Certificates IV in Meat Processing (Meat Retailing)	CDROM		Mintrac www.mintrac.com.au/
Assessment instruments	Training and assessment support materials for all MTM07 Certificate IV in Meat Processing qualifications.	CDROM		Mintrac www.mintrac.com.au/

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessor Instrument	SkillsOnline — Assessor Instrument ■ Certificate I in Food Processing (Wine, Cellar, Viticulture, Bottling, Packaging) - DVD ■ Certificate I in Food Processing(Wine, Cellar, Viticulture, Bottling, Packaging) - Assessment Pack ■ Certificate I in Meat Processing (Retailing) - Assessment Instrument ■ Certificate II in Meat Processing (Meat Retailing) - Assessment Instrument ■ Certificate II in Meat Processing (Smallgoods) - Assessment Instrument ■ Certificate III in Meat Processing (Retailing) - Assessment Instrument ■ Certificate III in Meat Processing (Smallgoods) - Assessment Instrument ■ Certificate IV in Meat Processing (Leadership) - Assessment Instrument	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor kit	Skills First RPL Assessor Kit — Food processing ■ Certificate I in Meat Processing (Meat Retailing) ■ Certificate II in Meat Processing (Meat Retailing) ■ Certificate III in Food Processing Certificate III in Food Processing (Retail Baking - combined) ■ Certificate III in Food Processing (Retail Baking - Cake and Pastry) ■ Certificate III in Meat Processing (Meat Retailing)	Print		Department of Education, Training and the Arts — Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html
RPL Kit	RPL EEEEZY Food Processing	Print		Resources Generator http://www.resourcegenerator.gov.au

Forest and forest products

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment Instruments	SkillsOnline – Assessment Instrument ■ Certificate II in Forest and Forest Products - Assessment Instruments ■ Certificate III in Forest and Forest Products - Assessment Instruments ■ Module FPIC0358A Sharpen cutters and routers - Assessment Instrument ■ Module FPIC2007A Maintain chainsaws - Assessment instrument ■ Module FPIC2010A Tail out or pull out timber - Assessment instrument ■ Module FPIC2016A Tally material - Assessment instrument ■ Module FPIC2018A Sort timber for appearance - Assessment instrument ■ Module FPIC2021A Grade hardwood sawn and milled products - Assessment instrument ■ Module FPIC2024A Visually stress grade hardwood - Assessment instrument ■ Module FPIC2026A Visually stress grade cypress - Assessment instrument ■ Module FPIC3053A Cut Material using computer programmed machinery - Assessment Instrument ■ Module FPIC3054A Cut material using high speed optimiser - Assessment Instrument ■ Module FPIC3057A Set up and maintain end matching operations - Assessment Instrument ■ Module FPIC3062A Take-off material quantities - Assessment Instrument ■ Module FPIC3064A Identify and rectify saw performance - Assessment Instrument ■ Module FPIC3065A Identify and rectify cutter performance - Assessment Instrument ■ Module FPIC3066A Maintain security of site and building perimeters - Assessment Instrument ■ Module FPIC3067A Estimate & detail trusses & frames using manual methods -Assessment Instrument ■ Module FPIC3068A Details trusses and frames using manual methods - Assessment Instrument ■ Module FPIC3069A Estimate trusses and frames using computerised systems - Assessment Instrument ■ Module FPIC3070A Estimate non-structure timber requirements - Assessment Instrument ■ Module FPIG41A Use hand-held tools - Assessment instrument	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessment Instruments	■ SkillsOnline – Assessment Instrument [continued] ■ Module FPIH3027A Conduct tracked feller buncher operations - Assessment Instrument ■ Module FPIH3028A Conduct boom delimber operations - Assessment Instrument ■ Module FPIH3031A Conduct tracked mechanical processor operations - Assessment Instrument ■ Module FPIS2002A Assess and pre-sort timber for a production process - Assessment instrument ■ Module FPIS2003A Sort boards mechanically - Assessment Instrument ■ Module FPIS2007A Conduct timber treatment plant operations - Assessment instrument ■ Module FPIS2009A Dock boards on mechanical feed - Assessment instrument ■ Module FPIS2024A Produce sawn green boards - intermediate (Assessment Instrument) ■ Module FPIS3033A Dismantle, transport and assemble hand portable sawmill -Assessment Instrument ■ Module FPIS3034A Produce sawn green boards with hand portable sawmill - Assessment Instrument ■ Module FPIS3035A Dry timber in conventional and high temperature kiln - Assessment Instrument ■ Module FPIS3048A Align saws, canter rings and chipper heads - Assessment Instrument ■ Module FPIS3049A Sharpen and align blades and knives - Assessment Instrument ■ Module FPIWPP301A Produce veneer from debarked logs - basic (Assessment Instrument) ■ Module FPIWPP304A Produce fibre from chips - Assessment Instrument ■ Module FPIWPP306A Form board/mat - Assessment Instrument ■ Module FPIWPP307A Grade, sort & mark material in a production process - Assessment Instrument ■ Module FPIWPP315A Prepare chip or fibre blends - Assessment Instrument ■ Module FPIWPP317A Chip or flake wood - Assessment Instrument ■ Module FPIWPP321A Laminate or veneer board surfaces - Assessment Instrument			

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment and recognition resources ■ FPI99-MNQOP21A Conduct front end loader operations-TPI05 1066 RUV5303A-Manage nutrition of research animals-TPI05 ■ FPI99-MNQOP22A Conduct shovel excavator operations-TPI05 ■ FPI99-MNQOP24A Conduct dozer operations-TPI05 ■ FPI99-Model teaching and learning PD Workshop - Forest and Forest Products Industry-TPI05 ■ FPIC2001A-Rack material-TPI05 ■ FPIC2003A-Dock timber manually for length and defects-TPI04 ■ FPIC2011A-Cross cut material with hand held chainsaw-TPI04 ■ FPIC2012A-Dress boards timber-basic-TPI04 661 FPIC2013A-Resaw boards timber-basic-TPI04 ■ FPIC2014A-Assemble products-TPI05 ■ FPIC2022A-Grade softwood sawn and milled products-TPI04 ■ FPIC2025A-Visually stress grade softwood-TPI04 ■ FPIC2027A-Cross cut material with a circular saw or fixed chainsaw-TPI04 ■ FPIC2028A-Assess, sort and store logs-TPI05 ■ FPIC3052A-Dress boards, timber - Advanced-TPI05 ■ FPIC3060A-Replace saws blades and guides-TPI04 ■ FPIC3061A-Manufacture Cutter and Router bits-TPI05 1054 ■ FPIFGM004A-Manage seed collection - RPL Assessment Sheet-TPI06 ■ FPIFGM067A-Prune Trees-TPI05 ■ FPIFGM069A-Trim and Cross-Cut Felled Trees (non-commercial non-production)-TPI04 ■ FPIFGM109A-Undertake brushcutting operations-TPI05 ■ FPIFGM110A-Fall trees manually - basic (non-commercial non-production)-TPI04 ■ FPIFGM111A-Fall trees manually - intermediate (non-commercial,non-production)-TPI05 ■ FPIFGM112A-Fall trees manually - advanced (non-commercial, non-production)-TPI05 FPIH3032A-Shift forestry logs using truck-TPI05 ■ FPIFGM139A-Operate 4x4 vehicle in off-road conditions-TPI04 ■ FPIFGM140A-Perform water crossing & recovery of 4x4 vehicle-TPI04 ■ FPIFGM164A-Operate 4x4 vehicle on unsealed roads-TPI04 ■ FPIG31A-Interpret and solve numerical problems - advanced-TPI04 ■ FPIH2001A-Trim and cross cut harvested trees-TPI04 ■ FPIH2003A-Harvest trees manually-basic-TPI04 ■ FPIH3020A-Harvest trees manually-intermediate-TPI04 ■ FPIH3022A-Conduct crawler tractor forestry operations-TPI04 ■ FPIH3023A-Conduct skidder operations-TPI04	Print	2004–2009	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessment Instruments	■ Skills Victoria – Assessment and recognition resources [continued] ■ FPIH3024A-Conduct Loader (Wheeled or Tracked) Forestry Operations-TPI04 ■ FPIH3025A-Conduct forwarder forestry operations-TPI04 ■ FPIH3029A-Conduct excavator (with grabs) operations-TPI04 ■ FPIH3041A-Harvest trees manually-advanced-TPI04 675 ■ FPIM2002A-Cut material to length and angle - basic-TPI04 ■ FPIM2003A-Cut material to length and angle - advanced-TPI04 ■ FPIM2004A-Machine material-basic-TPI04 ■ FPIM3015A-Resaw Timber- Advanced-TPI04 ■ FPIM3016A-Plan and set up product assembly-TPI04 ■ FPIM3017A-Machine material - advanced-TPI05 ■ FPIM3018A-Machine Timber Using Computer Programmed Machinery-TPI05 ■ FPIS2001A-Grade round poles and debarked logs-TPI04 ■ FPIS2006A-Peel and or debark softwood logs mechanically-TPI04 ■ FPIS2008A-Produce sawn green boards-TPI04 ■ FPIS2014A-Round softwood logs using automated processes-TPI04 684 FPIS2023A-FPIS2023A Saw logs-TPI04 ■ FPIS3046A-Produce Sawn Green Boards-Advanced-TPI04 ■ FPIWPP407A-Shift logs with wheeled lifting equipment - basic-TPI04	Print	2004–2009	Skills Victoria http://trainingsupport.otte.vic.gov.au

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	■ Forest Industry Assessment Plan System (FIAPS) — subscribing based assessment service that provides: ■ a national support network of forest industry trainers and assessors ■ comprehensive assessment materials for all units of competency in FPI05, provided in Word format for easy customisation ■ active input into the continuous improvement of the assessment tools ■ moderation workshops for assessors conducted on request in regional locations ■ an annual national conference ■ a quarterly newsletter ■ participation in committees to review the Training Package and to help develop support resources. ■ a standard template for each unit that requires three types of evidence: observation checklist, question bank and other supplementary evidence (3rd party, samples of product, portfolio, logbook, etc) ■ assessment tools that are continuously updated via feedback from users and national workshops. Current membership of FIAPS represents about 85% of RTOs delivering to the industry.	Print and electronic		Forestworks www.forestworks.com.au

Furnishing

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Westone — Assessment instruments ■ Certificate III In Floor Covering And Finishing - Assessment Tool (Lmf30102)	Print		Westone http://wpc.westone.wa.gov.au/
Assessment instruments	Skills Victoria — Assessment and recognition resources ■ LMF02-Model Training Plan Guidelines-TPI03 ■ LMF02-Sample Assessment Recording Tool - Upholstery-TPI03 ■ LMF30102-Floor Covering Project Sheet-TPI03 ■ LMF30302-Furniture Project Sheet-TPI03 ■ LMF30302-Furniture Mapping Sheet-TPI03 ■ LMF30602-Glass & Glazing Project Sheet-TPI03 ■ LMF30602-Glass & Glazing Mapping Sheet-TPI03 ■ LMF31002-Upholstery Project Sheet-TPI03 ■ LMF31002-Upholstery Mapping sheet-TPI03 ■ LMFFF2006A-Apply surface coatings by spray gun Assessment tool-TPI05 ■ LMFFM2006A-Hand Make Timber Joints Assessment Strategy-TPI04 ■ LMFFM3005A-Fabricate custom furniture Assessment tool-TPI06 48 LMFFM3006A-Install furnishing products Assessment tool-TPI05 ■ LMFFM3020A-Set up, operate and maintain sawing machines Assessment tool-TPI05 ■ LMFFM3031A-Set up, operate and maintain CNC machining and processing centres-TPI06 ■ LMFGN3001A-Read and interpret work documents Assessment tool-TPI05	Print	2004-2009	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessment instruments	Certificate III in Floor Covering and Finishing	CD		Westone Services — Department of Education and Training www.westone.wa.gov.au
Assessor guide	SkillsOnline — Assessor Guide ■ Certificate II and III in Mattress and Base Making (7 Mandatory/Specialist Units) - Assessor Guide	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor kit	Skills First RPL Assessor Kit — Furnsihing ■ Certificate III in Glass and Glazing ■ Certificate III in Furniture Making (Cabinet Making)	Print	2008 - 2009	Department of Education, Training and the Arts — Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html

General education and training

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessor Instrument	SkillsOnline — Assessor Instrument ■ BSZ401A, BSZ402A, BSZ403A Plan, conduct & review assessment - Assessment Instruments ■ BSZ404A Train small groups - Assessment Instruments	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor kit	Skills First RPL Assessor Kit — General education and training ■ Certificate IV in Training and Assessment	Print	2008 - 2009	Department of Education, Training and the Arts — Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html

General manufacturing

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria — Assessment and recognition resources ■ Competency Based Completion for FDF30603 Certificate III in Food Processing 324 ■ FDF03-Core Units Assessment Instruments-TPI06 ■ LMT00-Best practice methodologies examples and models for TCF Training Package (Clothing Sector)-TPI02 ■ LMT00-Navigation guide for Certificates I - III in Dry Cleaning Operations Training & Assessment Toolkit-TPI02 ■ LMT00-Navigation Guide for Certificates I - III in Laundry Operations Toolkit Training & Assessment Toolkit-TPI02 ■ LMT00-TCF Training Package Delivery & Assessment strategies 2004-TPI04 ■ LMT30407-Assessment strategy and tools for core competencies from LMT30407 certificate III in textile fabrication (LMT07TP)-TPI08 ■ MTM00-Assessing Generic Skills in the Food Industry-TPI05 ■ MTM00-Developing Workplace Assessment Tools-TPI04 ■ MTMS38B-Smoke Product -ham, bacon and small goods-TPI02 ■ LMT07-Delivery and assessment strategy for quality, sizing and fit units for applied fashion design and technology qualifications from the LMT07 TP-TPI08 ■ LMT00-Assessment Strategies for Distance Learning - Clothing Production-TPI05 ■ LMT00-Delivery & Assessment Strategies for Certificate III in Concept Development for Clothing Products-TPI05 ■ LMT00-Guide to Recognition in the Textile, Clothing and Footwear (TCF) Industry-TPI02 ■ LMT00-Guide to Assessment in the Textile, Clothing and Footwear (TCF) Industry-TPI02 ■ PMA02-Delivery and Assessment Strategy Templates to support quality training and assessment for process manufacturing industry employees-TPI05 ■ PMA02-Assessment tool templates for process manufacturing training packages - second edition 2005-TPI05 ■ PMB01-Delivery and Assessment Strategy Templates to support quality training and assessment for process manufacturing industry employees-TPI05	Print	2004-2009	Skills Victoria http://trainingsupport.otte.vic.gov.au

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment and recognition resources [continued] ■ PMB01-Assessment tool templates for process manufacturing training packages - second edition 2005-TPI05 ■ PMC04-Delivery and Assessment Strategy Templates to support quality training and assessment for process manufacturing industry employees-TPI05 ■ PMC04-Assessment tools for process manufacturing training packages - second edition 2005-TPI05 ■ PML04-Delivery and Assessment Strategy Templates to support quality training and assessment for process manufacturing industry employees-TPI05 ■ PML40199-Learning & Assessment Delivery Models for Certificate IV in Laboratory Techniques (Part 6)-TPI02 294 ■ PML40199-Learning & Assessment Delivery Models for Certificate IV in Laboratory Techniques (Part 5)-TPI02 295 ■ PML40199-Learning & Assessment Delivery Models for Certificate IV in Laboratory Techniques (Part 4)-TPI02 296 ■ PML40199-Learning & Assessment Delivery Models for Certificate IV in Laboratory Techniques (Part 3)-TPI02 297 ■ PML40199-Learning & Assessment Delivery Models for Certificate IV in Laboratory Techniques (Part 2)-TPI02 298 ■ PML40199-Learning & Assessment Delivery Models for Certificate IV in Laboratory Techniques (Part 1)-TPI02 299 PMA02-Delivery and Assessment Programs for Competitive Manufacturing-TPI05 ■ PMA02-Guidelines for the use of competency based assessment tools for organisations working with people with a disability to achieve competency in manufacturing skills-TPI05 ■ PMB01-Delivery and Assessment Programs for Competitive Manufacturing-TPI05 ■ PMB01-Guidelines for the use of competency based assessment tools for organisations working with people with a disability to achieve competency in manufacturing skills-TPI05 ■ PMC04-Delivery and Assessment Programs for Competitive Manufacturing-TPI05 ■ PMC04-Guidelines for the use of competency based assessment tools for organisations working with people with a disability to achieve competency in manufacturing skills-TPI05 ■ TPI06-Core Units Assessment Instruments-TPI06	Print	2004–2009	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessment instrument	Skills Victoria – Assessment and recognition resources [continued] ■ TPI06-Delivery & Assessment Strategy for pattern making units from the LMT00 (Version 3) Training Package-TPI06 ■ TPI06-Delivery & Assessment Strategy for Retail Baking Units-TPI06 ■ TPI07TPI07-Delivery and Assessment Strategies to incorporate Environmental Management and Sustainability Units in higher level Process Manufacturing Quals-TPI07 ■ TPI07-Delivery and Assessment strategy for Design Units from LMT00 Version 3 Textiles Clothing and Footwear Training Package ■ TPI07-Trainer and Assessor Guide to Using Apprentice Portfolios in the Delivery of Baking Trade Qualifications-TPI07	Print	2004–2009	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessor Guide	■ Assessor Guide for the Manufactured Mineral Products Training Package PMC99 (includes floppy disk) ■ Competency Checklists / Support Materials for the Manufactured Mineral Products Training Package PMC99 (in satchel) ■ Integrated Assessment - Examples for the Manufactured Mineral Products Training Package PMC99 (includes floppy disk)	Print		TVET Australia – www.atpl.net.au

Government

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessor guide	SkillsOnline — Assessor Guide ■ Diploma of Local Government (Environmental Health and Building Assessment) - Assessment Guide	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor kit	Skills First RPL Assessor Kit — Government ■ Certificate III in Government ■ Certificate IV in Government ■ Diploma of Government	Print	2008 - 2009	Department of Education, Training and the Arts — Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html
Assessor resource	■ Unit PUAEQU001A Prepare, maintain and test response equipment ■ Unit PUALAW001A Protect and preserve incident scene ■ Unit PUAOPE003A Navigate in urban and rural environments ■ Unit PUAOPE004A Conduct briefings/debriefings ■ Unit PUAPOL001A Maintain operational safety	Print		TVET Australia - www.atpl.net.au
RPL Kit	■ RPL EEEEZY Government Cert III ■ RPL EEEEZY Government Cert IV	Print		Resources Generator http://www.resourcegenerator.gov.au

Health

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessor kit	Skills First RPL Assessor Kit — Health ■ Certificate III in Health Service Assistance (Allied Health Assistance)	Print	2008 - 2009	Department of Education, Training and the Arts — Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html

Horse

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria — Assessment instruments ■ RGR02-Model teaching and learning PD Workshop –Racing Industry-TPI05 ■ RGR02-Resource Kit - Dans Story-TPI04 ■ RGR02-Resource Kit - Horse Physiology & Anatomy (PowerPoint presentation)-TPI04 ■ RGRH101A-Introduction to Occupational Health and Safety Procedures-TPI04 ■ RGRH102A-Catch groom and handle horses safely under supervision-TPI04 ■ RGRH103A-Prepare for work in the horse codes of the racing industry-TPI04 ■ RGRH104A-Perform basic stable duties-TPI04 ■ RGRH205A-Perform basic riding or driving tasks-TPI04 ■ RGRH206A-Apply occupational health and safety procedures in horse codes-TPI04 ■ RGRH206A-Recognition of Prior Learning - Apply OH&S procedures in horse codes-TPI06 ■ RGRH207A-Handle horses safely-TPI04 ■ RGRH207A-Recognition of Prior Learning - Handle horses safely-TPI06 ■ RGRH208A-Work effectively in the thoroughbred or standard bred code of the racing industry-TPI04 ■ RGRH208A-Recognition of Prior Learning - Work effectively in the thoroughbred code of the racing industry-TPI06 ■ RGRH209A-Care for horses-TPI04 ■ RGRH209A-Recognition of Prior Learning - Care for horses-TPI06 ■ RGRH310A-Oversee safe handling of horses-TPI04 ■ RGRH310A-Recognition of Prior Learning - Oversee safe handling of horses-TPI06 ■ RGRH311A-Apply principles of basic anatomy and physiology to horses-TPI04 613 ■ RGRH312A-Lead and co-ordinate personnel effectively in the racing industry-TPI04	Print	2004	Skills Victoria http://trainingsupport.otte.vic.gov.au

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment instruments [continued] - RGRH311A-Recognition of Prior Learning - Apply principles of basic anatomy and physiology of horses-TPI06 - RGRH312A-Recognition of Prior Learning - Lead and co-ordinate personnel effectively in the industry-TPI06 - RGRH313A-Ride Horses at track work-TPI04 - RGRH317A-Maintain horses in a healthy state and safe environment-TPI04 - RGRH317A-Recognition of Prior Learning - Maintain horses in a healthy state and safe environment-TPI06 - RGRH318A-Determine nutritional requirements for standard breds or thoroughbreds-TPI04 - RGRH318A-Recognition of Prior Learning - Determine nutritional requirements for thoroughbreds-TPI06 - RGRH319A-Assess health and first aid for standard breds or thoroughbreds-TPI04 - RGRH319A-Recognition of Prior Learning - Assess health and first aid for thoroughbreds-TPI06 - RGRH414A-Ride or drive horses in industry-regulated competition-TPI04 - RGRH415A-Manage personal and business affairs-TPI04 - RGRH416A-Apply principles of sports science to jockeys-TPI04 - RGRH420A-Plan training and racing programs for standard breds or thoroughbreds-TPI04 - RGRH420A-Recognition of Prior Learning - Plan training and racing programs for thoroughbreds-TPI06 - RGRH421A-Manage the education of standard breds or thoroughbreds-TPI04 - RGRH421A-Recognition of Prior Learning - Manage the education of thoroughbreds-TPI06 - RGRH422A-Recognition of Prior Learning - Train and race thoroughbreds-TPI06 - RGRH422A-Train and race standardbreds or thoroughbreds-TPI04 - RGRH423A-Evaluate training and racing programs of standardbreds and thoroughbreds-TPI04 - RGRH423A-Recognition of Prior Learning - Evaluate training and racing programs of standards or thoroughbreds-TPI06 - RGRH424A-Manage and perform administrative activities associated with racing horses-TPI04 - RGRH424A-Recognition of Prior Learning - Manage and perform administrative activities associated with training racing horses-TPI06 - RGRH425A-Manage maintenance and security of a training establishment-TPI04 - RGRH425A-Recognition of Prior Learning - Manage maintenance and security of a training establishment-TPI06 4 - RGRH426A-Manage finances for a horse training establishment-TPI04 - RGRH426A-Recognition of Prior Learning - Manage finance for a horse-training establishment-TPI06 - RGRH427A-Manage staff and or self for horse trainers-TPI04 - RGRH427A-Recognition of Prior Learning - Manage staff and or self for horse trainers-TPI06 - RGRH528A-Manage and promote a training and racing business-TPI04 - RGRH528A-Recognition of Prior Learning - Manage and promote a training and racing business-TPI06 - RGRH529A-Manage security of staff and property for racing stables-TPI04 - RGRH529A-Recognition of Prior Learning - Manage security of staff and property for a racing stable-TPI06 - RGRH530A-Manage business-planning processes for training establishments-TPI04 - RGRH530A-Recognition of Prior Learning - Manage business planning processes for training establishments-TPI06 - RGRH531A-Manage and organise for effective and efficiency in a training establishment-TPI04 - RGRH531A-Recognition of Prior Learning - Manage and organise for effectiveness and efficiency in a training establishment-TPI06	Print	2004	Skills Victoria http://trainingsupport.otte.vic.gov.au

Hospitality

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessor kit	Skills First RPL Assessor Kit — Hospitality ■ Certificate III in Hospitality (Commercial Cookery) ■ Certificate III in Hospitality (Operations) ■ Diploma of Hospitality Management	Print	2008 - 2009	Department of Education, Training and the Arts — Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html
Assessor guide	SkillsOnline — Assessor Guide ■ Working Well: Developing Employability Skills in the Hospitality Industry - Assessor Guide	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessment instruments	VETASSESS on line hospitality assessment tools [test banks, third party reports, evidence guide and observation checklist] ■ THHBCAT01B Prepare foods according to dietary and cultural needs ■ THHBCC01B Use basic methods of cookery ■ THHBCC02B Prepare appetisers and salads ■ THHBCC03B Prepare stocks, sauces and soups ■ THHBCC04B Prepare vegetables, eggs and farinaceous dishes ■ THHBCC05B Prepare and cook poultry and game ■ THHBCC06B Prepare and cook seafood ■ THHBCC07B Select, prepare and cook meat ■ THHBCC08B Prepare hot and cold desserts ■ THHBCC09B Prepare pastry, cakes and yeast goods ■ THHBCC10B Plan and prepare food for buffets ■ THHBCC11B Implement food safety procedures ■ THHBCC13B Plan and control menu-based catering ■ THHBKA01B Organise and prepare food ■ THHBKA02B Present food ■ THHBKA03B Receive and store kitchen supplies ■ THHBKA04B Clean and maintain kitchen premises ■ THHCCH01A Prepare, cook and serve food (holistic unit) ■ THHCOR01B Work with colleagues and customers ■ THHCOR02B Work in a socially diverse environment ■ THHCOR03B Follow health, safety and security procedures ■ THHGCS02B Promote products and services to customers ■ THHGGA01B Communicate on the telephone ■ THHGSC03B Deal with conflict situations ■ THHGTR01B Coach others in job skills ■ THHBFB00B Clean and tidy bar areas ■ THHBFB03B Provide food and beverage service ■ THHBFB04B Provide table service of alcoholic beverages ■ THHCCH02A Prepare, cook and serve food for menus (holistic unit) ■ THHGHS01B Follow workplace hygiene procedures ■ THHHCO01B Develop and update hospitality industry knowledge	Print / online		VETASSESS www.assessit.net

Laboratory Operations

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment guide	Manufacturing Skills Australia assessment guides for eleven units of competency in the PML04 Laboratory Operations Training Package: ■ PMLMAIN400A – Maintain and control stocks ■ PMLOHS400A – Maintain laboratory/field workplace safety ■ PMLORG200A – Work within laboratory/field workplace (induction) ■ PMLORG400A – Prepare practical science classes and demonstrations ■ PMLQUAL401B – Apply quality system and continuous improvement processes ■ PMLTEST306B – Assist with fieldwork ■ PMLTEST307B – Prepare trial batches for evaluation ■ PMLTEST402B – Prepare, standardise and use solutions ■ PMLTEST404A – Perform chemical tests and procedures ■ PMLTEST406A – Perform physical tests ■ PMLTEST407A – Perform biological procedures	Print and CD ROM		Manufacturing Skills Australia www.mskills.com.au
Assessment instruments	Recognition and assessment kit for calibration technicians	Print and CD ROM		Manufacturing Skills Australia www.mskills.com.au
Assessor kit	Skills First RPL Assessor Kit – Laboratory Operations ■ Certificate IV in Laboratory Techniques	Print	2008 - 2009	Department of Education, Training and the Arts – Skills First http://www.vetpd.qld.gov. au/teaching-learning-and-assessment/resources/rpl.html
Assessor manual	PML04 Assessment Solutions	Print and CD ROM	2000	Manufacturing Skills Australia www.mskills.com.au

Mining

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	SkillsOnline – Assessment Instrument ■ Module MNC01012A Conduct rope shovel operations - Assessment Instrument ■ Module MNC01013A Conduct front end loader operations - Assessment Instrument ■ Module MNC01015A Water truck - Assessment Instrument ■ Module MNC01016A Conduct grader operations - Assessment Instrument ■ Module MNC01017A Conduct scraper operations - Assessment Instrument ■ Module MNC01018A Conduct dozer operations - Assessment Instrument ■ Module MNC01025A Lay and recover cables and hoses - Assessment Instrument ■ Module MNC01026A Conduct dewatering operations - Assessment Instrument ■ Module MNC01027A Conduct excavator and hydraulic shovel operations - Assessment Instrument ■ Module MNC014A Bulk material truck operations - Assessment Instrument ■ Module MNCG01011A Conduct burden and coal drilling operations - Assessment Instrument ■ Module MNCG010A Conduct dragline operations - Assessment Instrument ■ Module MNCG1035A Apply operational maintenance skills - Assessment Instrument ■ Module MNCG1037A Service plant mine and equipment - Assessment Instrument ■ Module MNCG1061A Operate light vehicle - Assessment Instrument ■ Module MNCG1062A Operate medium vehicle - Assessment Instrument ■ Module MNMCCC00001A Communicate in the Workplace (Open Cut) - Assessment Tool ■ Module MNMCCC00001A Communicate in the Workplace (Underground) - Assessment Instrument ■ Module MNMCCC00002A Work Safely (Open Cut) - Assessment Tool ■ Module MNMCCC00002A Work Safely (Underground) - Assessment Instrument ■ Module MNMCCC00003A & MNMCCC00004A - Assessment Tool ■ Module MNMCCC00003A & MNMCCC00004A - Assessment Instrument ■ Module MNMCCC00005A Apply Local Risk Control Processes (Open Cut) - Assessment Tool ■ Module MNMCCC00005A Apply Local Risk Control Processes (Underground) - Assessment Instrument ■ Module MNMOCC101A Set Up and Prepare for Drilling Operations - Assessment Tool ■ Module MNMOCC102A Drill in Open Cut Environment - Assessment Tool ■ Module MNMOCC206A Conduct Shovel/Excavator Operations - Assessment Tool ■ Module MNMOCC207A Conduct Front End Loader Operations - Assessment Tool ■ Module MNMOCC208A Conduct Truck Operations - Assessment Tool ■ Module MNMOCC209A Conduct Dozer Operations - Assessment Tool ■ Module MNMOCC210A Conduct Scraper Operations - Assessment Tool ■ Module MNMOCC418A Transport plant, equipment and personnel - Assessment Tool ■ Module MNMOCC419A Suppress Dust in Open Cut Environment - Assessment Tool ■ Module MNMOCC420A Position and Setup Mobile Lighting - Assessment Tool ■ Module MNMOCC425A Conduct Grader Operations - Assessment Tool ■ Module MNMOCC428A Operate Mine Services Vehicle - Assessment Tool ■ Module MNMOCC429A Undertake Dewatering Activities - Assessment Tool ■ Module MNMOCC530A Move and Position Materials to Form Stockpiles - Assessment Tool ■ Module MNMOCC636A Construct Drains and Berms - Assessment Tool ■ Module MNMOCC643A Identify and Assess Environmental and Heritage Concerns - Assessment Tool ■ Module MNMUGC101A Set Up and Prepare for Ground Control - Assessment Instrument	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	SkillsOnline – Assessment Instrument ■ Module MNMUGC102A Conduct Ground Support Operations - Assessment Instrument ■ Module MNMUGC103A Set Up and Prepare for Drilling Operations - Assessment Instrument ■ Module MNMUGC104A Conduct Underground Production Drilling - Assessment Instrument ■ Module MNMUGC105A Conduct Underground Development Drilling - Assessment Instrument ■ Module MNMUGC108A Maintain Magazine - Assessment Instrument ■ Module MNMUGC213A Conduct Load, Haul and Dump Operations Underground - Assessment Instrument ■ Module MNMUGC214A Conduct Truck Operations - Assessment Instrument ■ Module MNMUGC222A Conduct Control Room Operations - Assessment Instrument ■ Module MNMUGC424A Construct and Maintain Underground Roads - Assessment Instrument ■ Module MNMUGC425A Operate from Elevated Work Platform - Assessment Instrument ■ Module MNMUGC427A Conduct Grader Operations Underground - Assessment Instrument ■ Module MNMUGC431A Conduct Integrated Tool Carrier Operations (Open Cut) - Assessment Tool ■ Module MNMUGC431A Conduct Integrated Tool Carrier Operations Underground - Assessment Instrument ■ Module MNMUGC432A Operate Equipment Services Vehicle Underground - Assessment Instrument ■ Module MNMUGC433A Undertake Dewatering Activities - Assessment Instrument ■ Module MNMUGC434A Transport plant, equipment and personnel - Assessment Instrument ■ Module MNMUGC436A Install and Maintain Vent - Assessment Instrument ■ Module MNMUGC440A Set Up and Perform Manual Scaling Operations - Assessment Instrument ■ Module MNMUGC441A Handle and Transport Explosives - Assessment Instrument ■ Module MNMUGC442A Accredited Competent to Operate Light Vehicle Open Cut - Assessment Tool ■ Module MNMUGC442A Operate Light Vehicle Underground - Assessment Instrument ■ Module MNMUGC443A Refuel Vehicles/Machines Underground - Assessment Instrument ■ Module MNMUGC543A Conduct Secondary Firing - Assessment Instrument ■ Module MNQGEN200A Conduct local risk control - Assessment Instrument ■ Module MNQGEN210A Work safely - Assessment Instrument ■ Module MNQGEN230A Contribute to site quality outcomes - Assessment Instrument ■ Module MNQGEN231A Conduct sampling operations - Assessment Instrument ■ Module MNQGEN240A Communicate in the workplace - Assessment Instrument ■ Module MNQGEN300A Apply risk management processes - Assessment Instrument ■ Module MNQGEN340A Communicate information - Assessment Instrument ■ Module MNQGEN351A Conduct weighbridge operations - Assessment Instrument ■ Module MNQOPS221A Conduct crushing operations - Assessment Instrument ■ Module MNQOPS222A Conduct blending plant operations - Assessment Instrument ■ Module MNQOPS223A Conduct sand wash plant operations - Assessment Instrument ■ Module MNQOPS226A Conduct screening operations - Assessment Instrument ■ Module MNQOPS231A Service and handover front-end loaders - Assessment Instrument ■ Module MNQOPS237A Conduct bulk water truck operations - Assessment Instrument ■ Module MNQOPS262A Operate medium vehicle - Assessment Instrument ■ Module MNQOPS312A Conduct blast hole drilling operations - Assessment Instrument ■ Module MNQOPS313A Handle and transport explosives - Assessment Instrument ■ Module MNQOPS314A Conduct dredging operations - Assessment Instrument ■ Module MNQOPS321A Conduct crushing and screening plant operations - Assessment Instrument	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment Instruments	SkillsOnline — Assessment Instrument ■ Module MNQOPS325A Operate centralised process control systems - Assessment Instrument ■ Module MNQOPS331A Conduct face loader operations - Assessment Instrument ■ Module MNQOPS332A Conduct hydraulic shovel/excavator operations – Assessment Instrument ■ Module MNQOPS333A Conduct haul truck operations - Assessment Instrument ■ Module MNQOPS336A Conduct grader operations - Assessment Instrument ■ Module MNQOPS339A Conduct sales loader operations - Assessment Instrument ■ Module MNQOPS355A Service and maintain crushers - Assessment Instrument ■ Module MNQOPS356A Service and maintain screens - Assessment Instrument	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor guide	SkillsOnline — Assessor Guide ■ Adapting the assessment tools in underground and open cut Mining – assessor guide ■ Certificate II & III in Coal Operations - Assessor Guide ■ Certificate II & III in Extractive Industry Operations - Assessor Guide	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor kit	Skills First RPL Assessor Kit — Mining ■ Certificate IV in Underground Coal Mining	Print	2008 - 2009	Department of Education, Training and the Arts — Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html

Pharmaceuticals

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	SkillsOnline — Assessor Instrument ■ Pharmaceutical Manufacturing: FDFCORBM2A Use Basic Mathematical Concepts - Assessment Guide ■ Pharmaceutical Manufacturing: FDFCORWCM2A Present and Apply Workplace Infomation - Assessment Guide ■ Pharmaceutical Manufacturing: FDFOPTPAP3A Participate in an Audit Process - Assessment Guide ■ Pharmaceutical Manufacturing: FDFPHCP2B Operate a Compression Process - Assessment Guide ■ Pharmaceutical Manufacturing: FDFPHDRM2A Dispense Pharmaceutical Raw Materials - Assessment Guide ■ Pharmaceutical Manufacturing: FDFPHEP2B Operate an Encapsulation Process - Assessment Guide ■ Pharmaceutical Manufacturing: FDFPHGMP2A Implement Good Manufacturing Practice - Assessment Guide ■ Pharmaceutical Manufacturing: FDFPHGMP3A Monitor the Implementation of GMPP - Assessment Guide ■ Pharmaceutical Manufacturing: FDFPHGP2B Operate a Granulation Process - Assessment Guide ■ Pharmaceutical Manufacturing: FDFPHLM2B Operate a Liquid Manufacturing Process - Assessment Guide ■ Pharmaceutical Manufacturing: FDFPHTC2B Operate a Tablet Coating Process - Assessment Guide ■ Pharmaceutical Manufacturing: FDFPHTSP2A Operate a Terminal Sterillisation Process- Assessment Guide ■ Pharmaceutical Manufacturing: FDFZPRCR2A Work in a Clean Room Environment - Assessment Guide ■ Pharmaceutical Manufacturing: FDFZPRSYS3A Operate Processes in a Production System- Assessment Guide	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au

Primary Industries

RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment Instruments	SkillsOnline – Assessor Instrument ▪ Module FDFBPBFPB Operate the Bottle Filling Process - Assessment Instrument ▪ Module FDFBPMANA Operate Basic Packaging Equipment Process - Assessment Instrument ▪ Module FDFBPSPFB Operate Soft Pack Filling Equipment Process - Assessment Instrument ▪ Module FDFCELCRPB Operate the crushing process - Assessment Instrument ▪ Module FDFCELOAKB Perform Oak Handling - Assessment Instrument ▪ Module FDFCELPPB Operate the pressing process - Assessment Instrument ▪ Module FDFCELTRFB Perform Transfer Operations - Assessment Instrument ▪ Module FDFWGGHPVB Hand Prune Vines - Assessment Instrument ▪ Module FDFWGGPGHB Pick Grapes by Hand - Assessment Instrument ▪ Module FDFWGGPVHB Plant Vines by Hand - Assessment Instrument ▪ Module FDFWGGTVB Train Vines - Assessment Instrument ▪ Module FDFWGGVCB Take Vine Cuttings - Assessment Instrument	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessment instruments	Westone – Assessment instruments ▪ Certificate III Conservation And Land Management - Assessment Tool	Print		Westone http://wpc.westone.wa.gov.au/
Assessment instruments	Westone – Assessment instruments ▪ Conduct operational inspection of park facilities – evidence guide ▪ Maintain natural areas – evidence guide ▪ Survey pest animals – evidence guide	Print		Westone http://wpc.westone.wa.gov.au/
Assessment instruments	SmartMedia TAFE SA – Assessment instruments ▪ (RTC2301A) Undertake operational maintenance of machinery ▪ (RTC2306A) Operate vehicles ▪ (RTC2307A) Operate machinery and equipment ▪ (RTC2701A) Follow OHS procedures ▪ (RTC3310A) Operate specialised machinery and equipment ▪ (RTC3311A) Perform specialised machinery maintenance ▪ (RTD2313A) Clean machinery of plant, animal and soil material (RTE2118A) Handle livestock using basic techniques ▪ (RTE2308A) Operate ride-on vehicles	Print		SmartMedia TAFE SA http://wpc.westone.wa.gov.au/
Assessment instruments	Skills Victoria – Assessment instruments ▪ RTC2016A-Recognise plants - integrated delivery-TPI05 ▪ RTC2016A-Recognise plants - integrated delivery-TPI05 ▪ RTC2016A-Recognise plants-TPI05 ▪ RTC2016A-Recognise plants-TPI05 ▪ RTC2016A-Recognise plants-TPI05 ▪ RTC2026A Undertake propagation activities-TPI05 ▪ RTC2026A-Undertake propagation activities - integrated delivery-TPI05 1061 ▪ RTC2209A-Install maintain and repair fencing-TPI04 792 ▪ RTC2210A-Maintain properties & structures-TPI04 689 ▪ RTC2304A-Operate and maintain chainsaws-TPI04 750 ▪ RTC2306A-Operate vehicles - Assessment Plan and Record-TPI04 735 ▪ RTC2306A-Operate vehicles-TPI04 691 ▪ RTC2306A-Operate vehicles-TPI04 793 ▪ RTC2307A-Operate machinery and equipment - Contextualisation - Agriculture-TPI06 551 ▪ RTC2307A-Operate machinery and equipment-TPI04 648 ▪ RTC2309A-Operate tractors-TPI04 650 ▪ RTC2401A-Treat weeds - Contextualisation - Agriculture-TPI06 552 ▪ RTC2701A-Follow OHS procedures - integrated delivery-TPI05 ▪ RTC2701A-Follow OHS procedures - integrated delivery-TPI05 ▪ RTC2701A-Follow OHS procedures-TPI05 ▪ RTC2701A-Follow OHS procedures-TPI05 ▪ RTC3016A-Provide information on plants and their culture-TPI04 722 ▪ RTC2016A-Recognise plants - Intergrated Delivery-TPI05 ▪ RTC2401A-Treat weeds - Contextualisation - Conservation-TPI06 ▪ RTC2401A-Treat weeds - Contextualisation - Horticulture-TPI06 ▪ RTC2401A-Treat weeds-TPI05 ▪ RTC2404A-Treat plant pests diseases and disorders-TPI04	Print		Skills Victoria http://trainingsupport.otte.vic.gov.au

RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment instruments [continued] - RTC2404A-Treat plant pests, diseases and disorders - Contextualisation - Agriculture-TPI06 - RTC2404A-Treat plant pests, diseases and disorders - Contextualisation - Conservation-TPI06 - RTC2404A-Treat plant pests, diseases and disorders - Contextualisation - Horticulture-TPI06 - RTC2701A-Follow OHS procedures - integrated delivery-TPI05 - RTC2701A-Follow OHS procedures-TPI05 - RTC2702A-Observe environmental work practices - integrated delivery-TPI05 - RTC2704A-Provide basic first aid - integrated delivery-TPI05 - RTC2704A-Provide basic first aid-TPI05 1039 - RTC2705A-Work effectively in industry - Contextualisation - Conservation-TPI06 542 RTC3016A-Provide information on plants and their culture - Contextualisation - Conservation-TPI06 - RTC2705A-Work effectively in the industry - Contextualisation - Agriculture-TPI06 - RTC2705A-Work effectively in the industry-TPI05 - RTC2706A-Apply chemicals under supervision - Assessment Strategy-TPI06 - RTC2706A-Apply chemicals under supervision - Delivery Strategy-TPI06 - RTC2706A-Apply chemicals under supervision-TPI04 - RTC2801A-Participate in workplace communications - integrated delivery - RTC2801A-Participate in workplace communications-TPI05 - RTC3016A-Provide information on plants and their culture - Contextualisation - Agriculture-TPI06 - RTC3016A-Provide information on plants and their culture-TPI04 - RTC3016A-Provide information on plants and their culture-TPI04 - RTC3206A-Erect timber structures and features-TPI04 - RTC3206A-Erect timber structures and features-TPI04 - RTC3209A-Plan and construct conventional fencing-TPI04 - RTC3209A-Plan and construct conventional fencing-TPI04 - RTC3310A-Operate specialised machinery and equipment - Contextualisation - Agriculture-TPI06 RTC3209A-Plan and construct conventional fencing-TPI04 - RTC3211A-Implement a maintenance program for an aquatic environment-TPI04 695 RTC3213A-Implement property improvement construction and repair-TPI04 - RTC3218A-Undertake a site assessment-TPI04 - RTC3218A-Undertake site assessment - assessment plan and record-TPI04 - RTC3310A-Operate specialised equipment and machinery - Contextualisation - Horticulture-TPI06 - RTC3310A-Operate specialised equipment and machinery - Contextualisation - Conservation-TPI06 - RTC3401A-Control weeds - Contextualisation - Agriculture-TPI06 - RTC3401A-Control weeds - Contextualisation - Conservation-TPI06 - RTC3401A-Control Weeds - Contextualisation - Horticulture-TPI06 - RTC3401A-Control weeds-TPI04 - RTC3401A-Control weeds-TPI04 - RTC3404A-Control plant pests diseases and disorders-TPI04 - RTC3404A-Control plant pests diseases and disorders-TPI04 - RTC3404A-Control plant pests diseases and disorders-TPI04 - RTC3404A-Control plant pests, diseases and disorders - Contextualisation - Horticulture-TPI06 - RTC3404A-Control plant pests, diseases and disorders - Contextualisation - Conservation-TPI06 - RTC3701A-Respond to emergencies-TPI04 - RTC3704A-Prepare and apply chemicals - Assessment Strategy-TPI06 - RTC3704A-Prepare and apply chemicals - Contextualisation - Agriculture-TPI06 559 RTC4306A-Supervise maintenance of machinery and equipment - Contextualisation - Agriculture-TPI06 560 RTC4702A-Minimise risks in the use of chemicals - Contextualisation - Agriculture-TPI06 - RTC3704A-Prepare and apply chemicals - Contextualisation - Conservation-TPI06 547 RTC4306A-Supervise maintenance of machinery and equipment - Contextualisation - Conservation-TPI06 - RTC3704A-Prepare and apply chemicals - Delivery Strategy-TPI06 - RTC3704A-Prepare and apply chemicals-TPI04 - RTC3705A-Transport handle and store chemicals-TPI04 - RTC3805A-Coordinate worksite activities-TPI04 - RTC4306A-Supervise maintenance of machinery and equipment-TPI04 - RTC4908A-Supervise work routines and staff performance-TPI04 - RTC4911A-Operate within a budget framework-TPI04 - RTC3705A-Transport, handle and store chemicals - Assessment Strategy-TPI06 - RTC3705A-Transport, handle and store chemicals - Delivery Strategy-TPI06 - RTC3805A-Coordinate worksite activities-TPI04 - RTC4024A-Recommend plants & cultural practices-TPI04 - RTC4024A-Recommend plants and cultural practices-TPI04	Print		Skills Victoria http://trainingsupport.otte.vic.gov.au

RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment instruments [continued] ■ RTD4402A-Define the pest problem in a local area - RPL Assessment Sheet-TPI06 ■ RTD4402A-Define the pest problem in a local area-TPI04 ■ RTC4024A-Recommend plants and their cultural practices - RPL Assessment Sheet-TPI06 ■ RTC4206A-Supervise landscape project works-TPI04 ■ RTC4306A-Supervise maintenance of machinery and equipment - Assessment Plan and Record-TPI04 ■ RTC4306A-Supervise maintenance of machinery and equipment - Contextualisation - Horticulture-TPI06 ■ RTC4306A-Supervise maintenance of machinery and equipment-TPI04 ■ RTC4701A-Implement and monitor enterprise OH&S program - RPL Assessment Sheet-TPI06 ■ RTC4701A-Implement and monitor the enterprise OHS program-TPI04 ■ RTC4702A-Minimise risks in the use of chemicals - Contextualisation - Horticulture-TPI06 ■ RTC4702A-Minimise risks in the use of chemicals - Contextualisation - Conservation-TPI06 ■ RTC4702A-Minimise risks in the use of chemicals-TPI04 ■ RTC4703A-Plan and implement a chemical use program - Contextualisation - Horticulture-TPI06 538 RTC2307A-Operate machinery and equipment - Contextualisation - Conservation-TPI06 ■ RTC4703A-Plan and implement a chemical use program - Contextualisation - Conservation-TPI06 ■ RTC4703A-Plan and implement a chemical use program - Contextualisation - Agriculture-TPI06 ■ RTC4703A-Plan and implement a chemical use program - RPL Assessment Sheet-TPI06 ■ RTC4703A-Plan and implement a chemical use program-TPI04 ■ RTC4905A-Cost a project-TPI04 ■ RTC4908A-Supervise work routines and staff performance - Assessment Plan and Record-TPI04 ■ RTC4908A-Supervise work routines and staff performance-TPI04 ■ RTC5520A-Manage parks & reserves-TPI04 ■ RTC2005A-Fell small trees-TPI04 ■ RTC3218A-Undertake a site assessment - Assessment Plan and Record-TPI04 ■ RTC4911A-Operate within a budget framework - RPL Assessment Sheet-TPI06 ■ RTC4911A-Operate within a budget framework-TPI04 ■ RTC5011A-Collect and classify plants - integrated delivery-TPI05 ■ RTC5011A-Collect and classify plants - RPL Assessment Sheet-TPI06 ■ RTC5011A-Collect and classify plants-TPI05 ■ RTC5201A-Conduct comprehensive inspection of park facilities-TPI04 ■ RTC5504A-Develop a management plan for a designated area-TPI04 ■ RTC5519A-Conduct biological surveys - RPL Assessment Sheet-TPI06 ■ RTC5519A-Conduct biological surveys-TPI04 ■ RTC5520A-Manage parks and reserves - RPL Assessment Sheet-TPI06 ■ RTC5520A-Manage parks and reserves-TPI04 ■ RTC5701A-Establish and maintain the enterprise OHS program-TPI04 ■ RTC5702A-Develop and manage a chemical use strategy-TPI04 ■ RTC5702A-Develop and manage a chemical use strategy-TPI04 ■ RTC5801A-Provide specialist advice to clients-TPI04 761 RTC5908A-Prepare estimates quotes and tenders-TPI04 ■ RTC5913A-Collect and manage data-TPI04 ■ RTC5913A-Collect and manage data-TPI04 704 RTD2022A-Carry out natural area restoration works-TPI04 ■ RTC5914A-Prepare reports - RPL Assessment Sheet-TPI06 ■ RTD02-Model teaching and learning PD Workshop - Conservation and Land Management-TPI05 ■ RTD02-Prof Dev 2 Day Workshop Conservation Land Management - Assessment Plans & Tools-TPI04 ■ RTD02-Validation processes in primary industries - Agriculture, Horticulture and Natural Resource Management-TPI05 ■ RTD2126A-Recognise animals-TPI04 ■ RTD2202A-Conduct erosion and sediment control activities-TPI04 RTD3132A-Survey pest animals-TPI04 ■ RTD3125A-Respond to wildlife emergencies - Assessment Plan and Record-TPI05 ■ RTD3405A-Monitor and evaluate the local pest management action plan-TPI04 ■ RTD3502A-Carry out inspection of designated area-TPI04 ■ RTD3505A-Maintain natural areas-TPI04 ■ RTD3507A-Undertake sampling and testing of water-TPI04 ■ RTD3509A-Collect and preserve biological specimens-TPI04 ■ RTD4020A-Plan the implementation of revegetation works - RPL Assessment Sheet-TPI06 ■ RTD4020A-Plan the implementation of revegetation works-TPI04	Print		Skills Victoria http://trainingsupport.otte.vic.gov.au

RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria — Assessment instruments [continued] ▪ RTD4040A-Plan the implementation of revegetation works-TPI04 ▪ RTD4403A-Develop a pest management action plan within a local area - RPL Assessment Sheet-TPI06 ▪ RTD4403A-Develop a pest management action plan within a local area-TPI04 ▪ RTD4404A-Develop monitoring procedures for the local pest management strategy-TPI04 ▪ RTD4503A-Inspect and monitor cultural places-TPI04 ▪ RTD4504A-Monitor biodiversity - RPL Assessment Sheet-TPI06 ▪ RTD4504A-Monitor biodiversity-TPI04 ▪ RTD4506A-Process application for changes in land use - RPL Assessment Sheet-TPI06 ▪ RTD4507A-Produce maps for land management purposes - RPL Assessment Sheet-TPI06 ▪ RTD4507A-Produce Maps for Land Management Purposes-TPI04 ▪ RTD4508A-Protect places of cultural significance - RPL Assessment Sheet-TPI06 ▪ RTD4509A-Report on places of potential cultural significance - RPL Assessment Sheet-TPI06 ▪ RTD4510A-Supervise natural area restoration works - RPL Assessment Sheet-TPI06 585 RTD4804A-Develop community networks - RPL Assessment Sheet-TPI06 ▪ RTD4510A-Supervise natural area restoration works-TPI04 ▪ RTD4807A-Obtain resources from community and groups - RPL Assessment Sheet-TPI06 ▪ RTD4808A-Promote community programs and events-TPI04 ▪ RTF5004A-Manage landscape projects-TPI04 ▪ RTC2210A-Maintain properties and structures-TPI04 ▪ RTD4811A-Provide information on environmental issues and policies - RPL Assessment Sheet-TPI06 ▪ RTD4811A-Provide information on environmental issues and policies-TPI04 ▪ RTD4910A-Report on a project-TPI04 ▪ RTD4910A-Report on project - RPL Assessment Sheet-TPI06 ▪ RTD5003A-Manage natural area restoration programs - RPL Assessment Sheet-TPI06 ▪ RTD5003A-Manage natural area restoration programs-TPI04 ▪ RTD5102A-Manage fauna populations - RPL Assessment Sheet-TPI06 ▪ RTD5102A-Manage fauna populations-TPI04 ▪ RTD5203A-Plan erosion and sediment control measures - RPL Assessment Sheet-TPI06 ▪ RTD5401A-Define the pest problem in a regional or broader context - RPL Assessment Sheet-TPI06 ▪ RTD5402A-Develop a strategy for the management of target pests-TPI04 ▪ RTD5402A-Develop strategy for the management of target pests - RPL Assessment Sheet-TPI06 ▪ RTD5501A-Assess applications for legislative compliance - RPL Assessment Sheet-TPI06 ▪ RTD5502A-Conduct field research into natural and cultural resources - RPL Assessment Sheet-TPI06 ▪ RTD5502A-Conduct field research into natural and cultural resources-TPI04 ▪ RTD5503A-Design a natural area restoration project - RPL Assessment Sheet-TPI06 ▪ RTD5503A-Design a natural area restoration project-TPI04 ▪ RTD5507A-Develop conservation strategies for cultural resources - RPL Assessment Sheet-TPI06 ▪ RTD5507A-Develop conservation strategies for cultural resources-TPI04 ▪ RTD5510A-Implement plans of management - RPL Assessment Sheet-TPI06 ▪ RTD5513A-Manage wildfire hazard reduction programs-TPI04 ▪ RTD5517A-Propose a negotiated outcome for a given area of country-TPI04 ▪ RTD5522A-Plan river restoration works - RPL Assessment Sheet-TPI06 ▪ RTD5522A-Plan river restoration works-TPI04 ▪ RTD5802A-Support group and community changes in resource management - RPL Assessment Sheet-TPI06 ▪ RTD5806A-Promote group formation and development - RPL Assessment Sheet-TPI06 ▪ RTE03-Model teaching and learning PD Workshop - Rural Production-TPI05 ▪ RTE03-Processes for Validation - Agriculture, Horticulture and Veterinary Nursing-TPI03 ▪ RTE03-Prof Dev 2 Day Workshop Rural Production - Assessment Plans & Tools-TPI04 ▪ RTE03-Validation processes in primary industries - Agriculture, Horticulture and Natural Resource Management-TPI05 ▪ RTE1101A-Support extensive livestock work-TPI04 ▪ RTE1102A-Support intensive livestock work-TPI04 ▪ RTE1105A-Undertake basic shearing and crutching-TPI04 ▪ RTE1106A-Shear sheep to novice level-TPI04 ▪ RTE2029A-Assist agricultural crop maintenance-TPI04 ▪ RTE2030A-Assist agricultural crop harvesting-TPI04 ▪ RTE2103A-Carry out milking shed routines-TPI04	Print		Skills Victoria http://trainingsupport.otte. vic.gov.au

RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment instruments [continued] ■ RTE2107A-Crutch sheep-TPI04 ■ RTE2110A-Maintain livestock water supplies-TPI04 ■ RTE2111A-Identify and mark livestock-TPI04 ■ RTE2112A-Milk livestock-TPI04 ■ RTE2113A-Monitor livestock to parturition-TPI04 ■ RTE2115A-Muster and move livestock-TPI04 ■ RTE2117A-Pen up sheep-TPI04 ■ RTE2119A-Perform board duties-TPI04 ■ RTE2120A-Assist with Wool Pressing-TPI04 ■ RTE2124A-Carry out birthing duties-TPI04 ■ RTE2127A-Castrate livestock-TPI04 ■ RTE2128A-Provide feed for livestock-TPI04 ■ RTE2131A-Care for health and welfare of livestock-TPI04 ■ RTE2132A-Assist with artificial insemination procedures-TPI04 ■ RTE2134A-Assist with feeding in an intensive production system-TPI04 ■ RTE2136A-Load and unload livestock-TPI04 ■ RTE2144A-Carry out regular livestock observations-TPI04 ■ RTE2149A-Shear sheep to improver level-TPI04 ■ RTE2201A-Carry out basic electric fencing operations-TPI04 ■ RTE2212A-Prepare grain storages-TPI04 ■ RTE2302A-Grind combs and cutters for machine shearing-TPI04 ■ RTE2308A-Operate ride on vehicles-TPI04 ■ RTE2310A-Prepare handpiece and downtube for machine shearing-TPI04 ■ RTE2503A-Observe & report on weather-TPI04 ■ RTE2601A-Assist with the operation of gravity fed irrigation-TPI04 ■ RTE2602A-Assist with the operation of pressurised irrigation-TPI04 ■ RTE3006A-Establish pastures and crops for livestock production-TPI04 ■ RTE3008A-Handle bulk materials in storage area-TPI04 ■ RTE3009A-Undertake agricultural crop harvesting activities-TPI04 ■ RTE3024A-Undertake preparation of land for agricultural crop production-TPI04 ■ RTE3029A-Establish agricultural crops-TPI04 ■ RTE3037A-Save prepare and store agricultural seed-TPI04 ■ RTE3101A-Artificially inseminate livestock-TPI04 ■ RTE3103A-Apply Quality Assurance Procedures in Wool Preparation-TPI04 ■ RTE3105A-Carry out feedlot operations-TPI04 ■ RTE3107A-Carry Out Post-Shearing Procedures-TPI04 ■ RTE3108A-Class wool-TPI04 ■ RTE3111A-Appraise Wool Using Industry Descriptions-TPI04 ■ RTE3113A-Identify and draft livestock-TPI04 ■ RTE3114A-Implement feeding plans for livestock-TPI04 ■ RTE3115A-Implement livestock husbandry practices-TPI04 ■ RTE3116A-Mate and monitor livestock-TPI04 ■ RTE3117A-Coordinate milking operations-TPI04 ■ RTE3118A-Implement feeding plans for intensive production-TPI04 ■ RTE3120A-Prepare facilities for shearing and crutching-TPI04 ■ RTE3121A-Prepare animals for parturition-TPI04 ■ RTE3129A-Shear sheep to professional level-TPI04 ■ RTE3130A-Supervise clip preparation-TPI04 ■ RTE3131A-Transport livestock-TPI04 ■ RTE3902A-Document a Wool Clip-TPI04 ■ RTE3139A-Maintain consistent shearing performance-TPI04 ■ RTE3141A-Prepare fleece wool for classing-TPI04 ■ RTE3142A-Prepare skirtings and oddments-TPI04 ■ RTE3210A-Plan and construct an electric fence-TPI04 ■ RTE3304A-Maintain and service shearing handpieces-TPI04 ■ RTE3308A-Operate a dairy recycling system-TPI04 ■ RTE3309A-Operate machinery in adverse conditions-TPI04 ■ RTE3318A-Prepare combs and cutters for machine shearing-TPI04 ■ RTE3402A-Implement animal health control programs-TPI04 ■ RTE3406A-Implement vertebrate pest control program-TPI04 ■ RTE3506A-Monitior weather conditions-TPI04 ■ RTE3606A-Measure drainage system performance-TPI04 ■ RTE3607A-Measure irrigation delivery system performance-TPI04 ■ RTE3610A-Operate gravity fed irrigation systems-TPI04 ■ RTE3611A-Operate pressurised irrigation systems-TPI04 ■ RTE3612A-Implement a maintenance program for an irrigation system-TPI04 ■ RTE3712A-Administer medication to animals-TPI04 ■ RTE3808A-Provide advice on agronomic products-TPI04 ■ RTE3810A-Provide advice on livestock products-TPI04 ■ RTE3901A-Comply with industry quality assurance requirements-TPI04 ■ RTE3904A-Keep records for a primary production business-TPI04 ■ RTE3905A-Sell products and services-TPI04	Print		Skills Victoria http://trainingsupport.otte.vic.gov.au

RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instrument	Skills Victoria – Assessment instruments [continued] - RTE4010A-Supervise agricultural crop maintenance-TPI04 - RTE4011A-Manage pastures for livestock production-TPI04 - RTE4018A-Supervise agricultural crop establishment-TPI04 - RTE4026A-Supervise agricultural crop harvesting-TPI04 - RTE4102A-Supervise feedlot operations-TPI04 - RTE4103A-Determine Wool Classing Strategies-TPI04 - RTE4104A-Develop livestock feeding plans-TPI04 - RTE4107A-Supervise artificial breeding and or embryo transfer programs-TPI04 - RTE4605A-Schedule irrigations-TPI04 - RTE4109A-Oversee animal marking operations-TPI04 - RTE4110A-Supervise natural mating of livestock-TPI04 - RTE4111A-Manage shearing and crutching operations-TPI04 - RTE4112A-Manage milking shed routines-TPI04 - RTE4119A-Supervise animal health programs-TPI04 - RTE4124A-Pregnancy test animals-TPI04 - RTE4129A-Apply advanced shearing techniques-TPI04 - RTE4202A-Design livestock handling accommodation facilities-TPI04 - RTE4203A-Implement and monitor a property improvement plan-TPI04 - RTE4310A-Conduct equipment experting for machine shearing-TPI04 - RTE4401A-Control weeds pests and or diseases in crops-TPI04 - RTE4511A-Develop a soil use map for a property-TPI04 - RTE4606A-Supervise on-site irrigation installation and construction work-TPI04 - RTE4608A-Plan and coordinate gravity-fed irrigation systems-TPI04 - RTE4609A-Implement monitor and adjust irrigation schedules-TPI04 - RTE4801A-Provide Information on Marketing the Clip-TPI04 - RTE4813A-Provide Information and Advice on Wool Preparation-TPI04 - RTE4901A-Administer finance insurance and legal requirements-TPI04 - RTE4902A-Support and review business structures and relationships-TPI04 - RTE4914A-Participate in an e-business supply chain-TPI04 - RTE4915A-Implement and monitor quality assurance procedures-TPI04 - RTE4916A-Prepare shearing team wages-TPI04 - RTE5002A-Manage integrated crop and pasture production-TPI04 - RTE5006A-Plan and manage long-term weed pest and or disease control in crops-TPI04 - RTE5007A-Plan and manage stored grain program-TPI04 - RTE5014A-Manage the harvest of agricultural and horticultural crops-TPI04 - RTE5015A-Manage the harvest of agricultural and horticultural crops-TPI04 - Skills Victoria – Assessment instruments [continued] - RTE4109A-Oversee animal marking operations-TPI04 - RTE4110A-Supervise natural mating of livestock-TPI04 - RTE4111A-Manage shearing and crutching operations-TPI04 - RTE4112A-Manage milking shed routines-TPI04 - RTE4119A-Supervise animal health programs-TPI04 - RTE4124A-Pregnancy test animals-TPI04 - RTE4129A-Apply advanced shearing techniques-TPI04 - RTE4202A-Design livestock handling accommodation facilities-TPI04 - RTE4203A-Implement and monitor a property improvement plan-TPI04 - RTE4310A-Conduct equipment experting for machine shearing-TPI04 - RTE4401A-Control weeds pests and or diseases in crops-TPI04 - RTE4511A-Develop a soil use map for a property-TPI04 - RTE4606A-Supervise on-site irrigation installation and construction work-TPI04 - RTE4608A-Plan and coordinate gravity-fed irrigation systems-TPI04 - RTE4609A-Implement monitor and adjust irrigation schedules-TPI04 - RTE4801A-Provide Information on Marketing the Clip-TPI04 - RTE4813A-Provide Information and Advice on Wool Preparation-TPI04 - RTE4901A-Administer finance insurance and legal requirements-TPI04 - RTE4902A-Support and review business structures and relationships-TPI04 - RTE4914A-Participate in an e-business supply chain-TPI04 - RTE4915A-Implement and monitor quality assurance procedures-TPI04 - RTE4916A-Prepare shearing team wages-TPI04 - RTE5002A-Manage integrated crop and pasture production-TPI04 - RTE5006A-Plan and manage long-term weed pest and or disease control in crops-TPI04 - RTE5007A-Plan and manage stored grain program-TPI04 - RTE5014A-Manage the harvest of agricultural and horticultural crops-TPI04 - RTE5015A-Manage the harvest of agricultural and horticultural crops-TPI04 - RTE5016A-Develop production plans for crops-TPI04 - RTE5101A-Develop and implement a breeding strategy (2)-TPI04 - RTE5101A-Develop and implement breeding strategy (1)-TPI04 - RTE5103A-Manage livestock production-TPI04 - RTE5104A-Develop livestock health and welfare strategies-TPI04 - RTE5607A-Design drainage systems-TPI04	Print		Skills Victoria http://trainingsupport.otte.vic.gov.au

RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment instruments [continued] - RTC2703A-Operate machinery and equipment - Contextualisation - Horticulture-TPI06 - RTE5106A-Develop production plans for livestock-TPI04 - RTE5107A-Identify and select animals for breeding-TPI04 - RTE5205A-Plan and manage infrastructure requirements-TPI04 - RTE5304A-Implement a machinery management program-TPI04 - RTE5515A-Manage natural areas on a rural property-TPI04 - RTE5516A-Develop a whole farm plan-TPI04 - RTE5523A-Develop climatic risk management strategies-TPI04 - RTE5524A-Develop and implement sustainable land use strategies-TPI04 - RTE5604A-Develop an irrigation and drain management plan-TPI04 - RTE5606A-Manage water systems-TPI04 - RTE5901A-Develop a marketing plan-TPI04 - RTE5902A-Develop and review a business plan-TPI04 - RTE5903A-Plan implement and review a quality assurance program-TPI04 - RTE5906A-Monitor and review business performance-TPI04 - RTE5909A-Develop a sales strategy for rural products-TPI04 - RTE5916A-Prepare and monitor budgets and financial reports-TPI04 - RTE5917A-Arrange livestock purchases-TPI04 - RTE5918A-Arrange marketing of livestock-TPI04 - RTE5922A-Plan production for the whole land farm based business-TPI04 - RTF03-Development of a model for an integrated learning and assessment pathway for amenity horticulture-TPI05 - RTF03-Processes for Validation - Agriculture, Horticulture and Veterinary Nursing-TPI03 - RTF03-Prof Dev 2 Day Workshop Amenity Horticulture - Assessment Plans & Tools-TPI04 - RTF03-Validation processes in primary industries - Agriculture, Horticulture and Natural Resource Management-TPI05 - RTF2017A-Prune shrubs and small trees-TPI04 - RTF2025A-Transplant small trees-TPI04 - RTF2027A-Undertake Standard Climbing Techniques-TPI04 - RTF2311A-Undertake stump removal-TPI04 - RTF3019A-Remove trees in confined spaces-TPI04 - RTF3019A-Remove trees in confined spaces-TPI04 - RTF3031A-Undertake complex tree climbing-TPI04 - RTF3031A-Undertake complex tree climbing-TPI04 - Skills Victoria – Assessment instruments [continued] - RTF4001A-Design plant displays-TPI04 - RTF4004A-Develop a plant nutrition program-TPI04 - RTF4006A-Plan a tree pruning program-TPI04 - RTF4023A-Promote plant health-TPI04 - RTF5005A-Manage plant health-TPI04 - RTF5008A-Plan the establishment of sports turf playing surfaces-TPI04 - RTF5009A-Plan the restoration of parks & gardens-TPI04 - RTF5010A-Prepare a landscape project design-TPI04 - RTF5012A-Man controlled grow environment-TPI04 - RTF5013A-Manage plant cultural practices for amenity horticulture-TPI04 - RTF5018A-Assess trees-TPI04 - RUV04-Animal Care and Management-Standard Operating Procedures-TPI09 - RUV04-Model teaching and learning PD Workshop - Animal Care and Management-TPI05 - RUV04-Processes for Validation - Agriculture, Horticulture and Veterinary Nursing-TPI03 - RUV04-Sample equine Standard Operating Procedures-TPI06 - RUV2101A-Work in the animal care industry - Assessment Plan and Record-TPI05 - RUV2101A-Work in the animal care industry - Delivery Plan-TPI05 - RUV2101A-Work in the animal care industry - Recognition Tool-TPI06 - RUV2102A-Delivery and assessment strategies for OHS training within an animal care workforce-TPI08 - RUV2102A-Follow OHS procedures in an animal care environment - Delivery Plan-TPI05 - RUV2102A-Follow OHS procedures in an animal care environment - Recognition Tool-TPI06 - RUV2102A-Follow OHS procedures in animal care environment-TPI04 - RUV2103A-Assist with general animal care - Delivery Plan-TPI05 - RUV2103A-Assist with general animal care - Recognition Tool-TPI06 - RUV2104A-Provide food and water for animals - Recognition Tool-TPI06 - RUV2105A-Participate in workplace communications - Recognition Tool-TPI06 - RUV2107A-Provide basic first aid for animals - Recognition Tool-TPI06 - RUV3101A-Carry out workplace OHS procedures - Recognition Tool-TPI06	Print		Skills Victoria http://trainingsupport.otte.vic.gov.au

RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment instruments [continued] ■ RUV2103A-Assist with general animal care-TPI05 ■ RUV2104A-Provide food and water for animals - Delivery Plan-TPI05 ■ RUV2104A-Provide food and water for animals-TPI05 ■ RUV2105A-Participate in workplace communications - Assessment Plan and Record-TPI05 ■ RUV2107A-Provide basic first aid for animals-TPI05 ■ RUV2601A-Carry out veterinary reception-TPI05 ■ RUV2602A-Carry out daily clinic routines-TPI05 ■ RUV2603A-Assist with surgery preparations-TPI05 ■ RUV3101A-Carry out workplace OHS procedures - Assessment Plan and Record-TPI05 ■ RUV3101A-Delivery and assessment strategies for OHS training within an animal care workplace-TPI08 ■ RUV3301A-Carry out institution containment and exclusion procedures-TPI05 ■ RUV3301A-Carry out institution containment and exclusion procedures - assessment plan and record-TPI05 ■ RUV3303A-Monitor and Maintain Animal Health and Wellbeing - Integrated Delivery-TPI05 ■ RUV3303A-Monitor and maintain animal health and wellbeing-TPI05 ■ RUV3304A-Provide behavioural enrichment for research animals - assessment plan and record-TPI05 ■ RUV3305A-Carry out simple breeding procedures - assessment plan and record-TPI05 ■ RUV3305A-Carry out simple breeding procedures-TPI05 ■ RUV3306A-Work within an animal technology institution - Assessment Plan and Record-TPI05 ■ RUV3306A-Work within an Animal Technology Institution-TPI05 ■ RUV3307A-Prepare for and monitor anaesthesia in animals - Integrated Delivery-TPI05 ■ RUV3307A-Prepare for and monitor anaesthesia in animals-TPI05 ■ RUV3401A-Rehabilitate and release native wildlife - Assessment Plan and Record-TPI05 ■ RUV3402A-Work within a captive animal institution - Assessment Plan and Record-TPI05 ■ RUV3403A-Prepare and present information to the public - Assessment Plan and Record-TPI05 ■ RUV3502A-Provide advice on the selection and care of aquatic animals - Delivery Plan-TPI05 ■ RUV5301A-Carry out Breeding Procedures-TPI05 ■ RUV3404A-Assist with collection management - Assessment Plan and Record-TPI05 ■ RUV3405A-Develop an institutional husbandry manual - Assessment Plan and Record-TPI05 ■ RUV3406A-Prepare and maintain animal housing - Assessment Plan and Record-TPI05 ■ RUV3407A-Maintain exhibits and assist with their design - Assessment Plan and Record-TPI05 ■ RUV3408A-Prepare animal diets and monitor their feeding - Assessment Plan and Record-TPI05 ■ RUV3409A-Monitor and maintain animal health - Assessment Plan and Record-TPI05 ■ RUV3410A-Capture, restrain and assist in moving animals - Assessment Plan and Record-TPI05 ■ RUV3411A-Care for young animals - Assessment Plan and Record-TPI05 ■ RUV3412A-Monitor animal reproduction - Assessment Plan and Record-TPI05 ■ RUV3413A-Condition animals - Assessment Plan and Record-TPI05 ■ RUV3414A-Identify behavioural needs and implement improved husbandry - Assessment Plan and Record-TPI05 ■ RUV3501A-Provide advice on companion animal selection and general care-TPI05 ■ RUV3502A-Provide advice on selection and care of aquatic animals - Recognition Tool-TPI06 ■ RUV3502A-Provide advice on the selection and care of aqautic animals - Assessment Plan and Record-TPI05 ■ RUV3502A-Provide advice on the selection and care of aquatic animals-TPI05 ■ RUV3503A-Work effectively in the animal care industry - Recognition Tool-TPI06 ■ RUV3504A-Monitor and maintain health of companion animals - Assessment Plan and Record-TPI05 ■ RUV3504A-Monitor and maintain health of companion animals - Delivery Plan-TPI05 ■ RUV3504A-Monitor and maintain health of companion animals - Recognition Tool-TPI06 ■ RUV3505A-Provide enrichment for companion animals - Recognition Tool-TPI06 503 ■ RUV3506A-Capture, handle and transport companion animals - Recognition Tool-TPI06	Print		Skills Victoria http://trainingsupport.otte.vic.gov.au

RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment instruments [continued] ■ RUV3501A-Provide advice on companion animal selection and general care - Recognition Tool-TPI06 ■ RTE4002A-Develop a crop regulation program-TPI04 ■ RTE4008A-Maintain grain quality in storage-TPI04 ■ RTE4009A-Plan a pasture establishment program-TPI04 ■ RUV3505A-Provide enrichment to companion animals - Assessment Plan and Record-TPI05 ■ RUV3505A-Provide enrichment to companion animals - Delivery Plan-TPI05 ■ RUV3506A-Capture, handle and transport companion animals - Assessment Plan and Record-TPI05 ■ RUV3507A-Carry out companion animal breeding procedures - Assessment Plan and Record-TPI05 ■ RUV3507A-Carry out companion animal breeding procedures - Delivery Plan-TPI05 ■ RUV3507A-Carry out companion animal breeding procedures - Recognition Tool-TPI06 ■ RUV3508A-Prepare companion animal diets and monitor feeding - Recognition Tool-TPI06 ■ RUV3508A-Prepare companion animal diets and monitor feeding-TPI05 ■ RUV3509A-Maintain aquascapes and aquatic animals - Assessment Plan and Record-TPI05 ■ RUV3509A-Maintain aquascapes and aquatic animals - Delivery Plan-TPI05 ■ RUV3509A-Maintain aquascapes and aquatic animals - Recognition Tool-TPI06 ■ RUV3509A-Maintain aquascapes and aquatic animals-TPI05 ■ RUV4101A-Implement and monitor the organisation's OHS program - Recognition Tool-TPI06 ■ RUV4203A-Identify and respond to animal behaviour - Recognition Tool-TPI06 ■ RUV4501A-Manage compliance in the companion animal industry - Recognition Tool-TPI06 ■ RUV4502A-Hand rear companion animals - Recognition Tool-TPI06 ■ RUV4503A-Develop diets for companion animals - Assessment Plan and Record-TPI05 ■ RUV4503A-Develop diets for companion animals - Delivery Plan-TPI05 ■ RUV4503A-Develop diets for companion animals - Recognition Tool-TPI06 ■ RUV4504A-Manage and maintain aviaries and bird rooms - Recognition Tool-TPI06 ■ RUV4507A-Purchase companion animal livestock - Delivery Plan-TPI05 ■ RUV4508A-Manage companion animal breeding - Delivery Plan-TPI05 ■ RUV4509A-Provide professional companion animal grooming services - Delivery Plan-TPI05 ■ RUV4505A-Design, construct and maintain aquascapes - Recognition Tool-TPI06 ■ RUV4506A-Develop enrichment strategies for companion animals - Assessment Plan and Record-TPI05 ■ RUV4506A-Develop enrichment strategies for companion animals - Recognition Tool-TPI06 ■ RUV4507A-Purchase companion animal livestock - Assessment Plan and Record-TPI05 ■ RUV4507A-Purchase companion animal livestock - Recognition Tool-TPI06 ■ RUV4508A-Manage companion animal breeding - Assessment Plan and Record-TPI05 ■ RUV4508A-Manage companion animal breeding - Recognition Tool-TPI06 ■ RUV4509A-Provide professional companion animal grooming services - Recognition Tool-TPI06 ■ RUV4509A-Provide professional companion animal grooming services - Assessment Plan and Record-TPI05 ■ RUV4510A-Provide companion animal hydro bathing services - Recognition Tool-TPI06 ■ RUV4510A-Provide companion animal hydro-bathing services - Assessment Plan and Record-TPI05 ■ RUV4510A-Provide companion animal hydro-bathing services - Delivery Plan-TPI05 ■ RUV4511A-Provide training advice to companion animal owners - Assessment Plan and Record-TPI05 ■ RUV4511A-Provide training advice to companion animal owners - Delivery Plan-TPI05 ■ RUV4511A-Provide training advice to companion animal owners - Recognition Tool-TPI06 ■ RUV4512A-Conduct companion animal training classes - Assessment Plan and Record-TPI05 ■ RUV4512A-Conduct companion animal training classes - Delivery Plan-TPI05 ■ RUV4512A-Conduct companion animal training classes - Recognition Tool-TPI06 ■ RUV4611A-Prepare, deliver and review animal care education programs - Recognition Tool-TPI06 ■ RUV5303A-Manage nutrition of research animals - Delivery Plan-TPI05 ■ RUV5305A-Manage and maintain the health of research animals - Delivery Plan-TPI05 ■ RUV3304A-Provide behavioural enrichment for research animals-TPI05	Print		Skills Victoria http://trainingsupport.otte.vic.gov.au

RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment instruments [continued] ■ RUV4601A-Coordinate patient admission and discharge-TPI05 ■ RUV4602A-Apply radiographic routines-TPI04 ■ RUV4603A-Perform clinic pathology procedures ■ RUV4604A-Perform clinic office procedures-TPI05 ■ RUV4605A-Carry out surgical nursing routines-TPI05 ■ RUV4606A-Nurse animals-TPI04 ■ RUV4607A-Carry out medical nursing routines-TPI04 ■ RUV4608A-Coordinate and perform theatre routines-TPI04 ■ RUV4609A-Provide specific animal care advice-TPI04 ■ RUV4610A-Carry out veterinary dental nursing procedures-TPI05 ■ RUV4611A-Prepare, deliver and review animal care education programs-TPI05 ■ RUV4612A-Coordinate clinic promotional activities-TPI04 ■ RUV4613A-Develop and implement specific clinic policies-TPI04 ■ RUV5301A-Carry out breeding procedures - assessment plan and record-TPI05 ■ RUV5302A-Carry out post-mortem examination of a research animal - assessment plan and record-TPI05 ■ RUV5302A-Carry Out Post-Mortem Examination of a Research Animal-TPI05 ■ RUV5305A-Manage and maintain the health of research animals - Assessment Plan and Record-TPI05 ■ RUV5307A-Manage laboratory procedures - Assessment Plan and Record-TPI05 ■ RUV5308A-Administer anaesthesia and perform surgery on animals for scientific purposes - Assessment Plan and Record-TPI05 ■ RUV5601A-Coordinate admission and discharge for specialised surgical procedures-TPI03 ■ RUV5602A-Provide specialised peri-operative support for specialised surgical procedures-TPI03 ■ RUV5603A-Produce dental oral cavity radiographs-TPI05 ■ RUV5604A-Provide veterinary dental nursing support for advanced dental surgery-TPI05 ■ RUV5605-Prepare for emergency response-TPI05 ■ RUV5606A-Perform emergency procedures to sustain life-TPI05 ■ RUV5607A-Provide critical care surgery support-TPI03 ■ RTC1701A-Follow basic chemical safety rules-TPI04 ■ RUV5608A-Perform critical care and intensive nursing-TPI03 ■ RUV5609A-Implement post critical care patient discharge-TPI03	Print		Skills Victoria http://trainingsupport.otte. vic.gov.au

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	VETASSESS on line horticulture assessment tools [test banks, third party reports, evidence guide and observation checklist] ■ RTC3016A Customised for Arboriculture ■ RTC3016A Customised for Landscape ■ RTC3016A Customised for Nursery ■ RTC3016A Customised for Parks and Gardens ■ RTC3016A Customised for Turf ■ RTC3016A Provide information on plants and their culture ■ RTC3201A Conduct operational inspection of park facilities ■ RTC3206A Erect timber structures and features ■ RTC3218A Undertake a site assessment ■ RTC3310A Customised for Arboriculture ■ RTC3310A Customised for Landscape ■ RTC3310A Customised for Parks and Gardens ■ RTC3310A Customised for Retail Nursery ■ RTC3310A Customised for Turf ■ RTC3310A Customised for Wholesale Nursery ■ RTC3310A Operate specialised machinery and equipment ■ RTC3401A Control weeds ■ RTC3401A Customised for Arboriculture ■ RTC3401A Customised for Landscape ■ RTC3401A Customised for Nursery ■ RTC3401A Customised for Parks and Gardens ■ RTC3401A Customised for Turf ■ RTC3404A Control plant pests, diseases and disorders ■ RTC3404A Customised for Arboriculture ■ RTC3404A Customised for Landscape ■ RTC3404A Customised for Nursery ■ RTC3404A Customised for Parks and Gardens ■ RTC3404A Customised for Turf ■ RTC3701A Customised for Arboriculture ■ RTC3701A Customised for Landscape ■ RTC3701A Respond to emergencies ■ RTC3016A Provide information on plants and their culture ■ RTC3025A Prepare specialised plants ■ RTC3201A Conduct operational inspection of park facilities ■ RTC3206A Erect timber structures and features ■ RTC3207A Implement a landscape maintenance program	Print / online		VETASSESS www.assessit.net
Assessment instruments	VETASSESS on line horticulture assessment tools [test banks, third party reports, evidence guide and observation checklist] [continued] ■ RTC3209A Plan and construct conventional fencing ■ RTC3209A Plan and construct conventional fencing ■ RTC3213A Implement property improvement, construction and repair ■ RTC3213A Implement property improvement, construction and repair ■ RTC3218A Undertake a site assessment ■ RTC3310A Operate specialised machinery and equipment ■ RTC3310A Operate specialised machinery and equipment ■ RTC3311A Perform specialised machinery maintenance ■ RTC3311A Perform specialised machinery maintenance ■ RTC3401A Control weeds ■ RTC3401A Control weeds ■ RTC3701A Respond to emergencies ■ RTC3701A Customised for Nursery ■ RTC3701A Customised for Parks and Gardens ■ RTC3701A Customised for Turf ■ RTC3701A Customised for Wholesale Nursery ■ RTC3701A Respond to emergencies ■ RTC3704A Prepare and apply chemicals ■ RTC3704A Prepare and apply chemicals ■ RTC3704A Prepare and apply chemicals ■ RTC3705A Transport, handle and store chemicals ■ RTC3705A Transport, handle and store chemicals ■ RTC3705A Transport, handle and store chemicals ■ RTC3805A Co-ordinate work site activities ■ RTC3805A Coordinate work site activities ■ RTC3805A Coordinate work site activities ■ RTE3713A Carry out workplace OHS procedures ■ RTE3713A Carry out workplace OHS procedures ■ RTE3801A Provide on-job training support ■ RTE3801A Provide on-job training support	Print / online		VETASSESS www.assessit.net

RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	▪ Certificate III in Conservation and Land Management	CD		Westone Services – Department of Education and Training www.westone.wa.gov.au
Assessor guide	▪ SkillsOnline – Assessor Guide ▪ Certificate II in Irrigation - Assessor Guide ▪ Certificate III in Agriculture (Irrigation) - All Guides (Assessor Guide) ▪ Certificate III in Agriculture (Irrigation) Apply Principle of Water Management – Assessor Guide ▪ Certificate III in Agriculture (Irrigation) Install Drainage Systems - Assessor Guide ▪ Certificate III in Agriculture (Irrigation) Install Irrigation Systems - Assessor Guide ▪ Certificate III in Agriculture (Irrigation) Lay Irrigation Pipes - Assessor Guide ▪ Certificate III in Agriculture (Irrigation) Maintain Drainage Systems - Assessor Guide ▪ Certificate III in Agriculture (Irrigation) Maintain Gravity Fed Irrigation – Assessor Guide ▪ Certificate III in Agriculture (Irrigation) Maintain Pressurised Irrigation – Assessor Guide ▪ Certificate III in Agriculture (Irrigation) Measure Irrigation Delivery - Assessor Guide ▪ Certificate III in Agriculture (Irrigation) Monitor & Operate Water & Wastewater –Assessor Guide ▪ Certificate III in Agriculture (Irrigation) Monitor Water Supplies – Assessor Guide ▪ Certificate III in Agriculture (Irrigation) Operate Irrigation Systems - Assessor Guide ▪ Certificate III in Agriculture (Irrigation) Operation Fertigation Equipment - Assessor Guide ▪ Certificate III in Agriculture (Irrigation) Troubleshoot Irrigation Systems - Assessor Guide ▪ Certificate III in Irrigation - Assessor Guide ▪ Certificate IV in Agriculture (Irrigation) Implement and Environmental Plan – Assessor Guide ▪ Certificate IV in Agriculture (Irrigation) Irrigation Hydraulics – Assessor Guide ▪ Certificate IV in Agriculture (Irrigation) Irrigation Instilation - Assessor Guide ▪ Certificate IV in Agriculture (Irrigation) Irrigation Scheduling - Assessor Guide	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor guide	▪ Certificate IV in Agriculture (Irrigation) Supervise Gravity Fed Irrigation - Assessor Guide ▪ Diploma of Irrigation - Environmental Management Plans (Assessor Guide) ▪ Diploma of Irrigation - Irrigation Auditing (Assessor Guide) ▪ Diploma of Irrigation - Irrigation Design (Assessor Guide) ▪ Diploma of Irrigation - Irrigation Drainage (Assessor Guide) ▪ Diploma of Irrigation - Managing Irrigation Systems (Assessor Guide) ▪ Diploma of Irrigation - Monitoring Irrigation Systems (Assessor Guide) ▪ Diploma of Irrigation - Water Treatment and Filtration (Assessor Guide)	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor kit	▪ Skills First RPL Assessor Kit – Primary Industry ▪ Certificate III in Agriculture ▪ Certificate III in Agriculture [Beef Production] ▪ Certificate III in Horticulture (Turf) ▪ Certificate IV in Rural Business	Print		Department of Education, Training and the Arts – Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html
Evidence guide	▪ Certificate III in Conservation and Land Management Training Package: ▪ Conduct operational inspection of park facilities ▪ Maintain natural areas ▪ Survey pest animals	Print		Westone Services – Department of Education and Training www.westone.wa.gov.au
RPL Kit	▪ RPL EEEEZY Horticulture	Print		Resources Generator http://www.resourcegenerator.gov.au

Property Services

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment & training kit	■ Assessment & Training Kit to support the Asset Security Training Package PRS98 - Access Security stream ■ Assessment & Training Kit to support the Asset Security Training Package PRS98 - Investigation & Risk Management stream ■ Assessment & training kit to support the asset security training package prs98 - security services stream	Print		TVET Australia - www.atpl.net.au

Retail, Wholesale and Personal Services

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Westone — Assessment instruments ■ Certificate III In Hairdressing - Assessment Tool	Print		Westone http://wpc.westone.wa.gov.au/
Assessment instruments	VETASSESS on line retail assessment tools [test banks, third party reports, evidence guide and observation checklist] ■ WRRCA1B Operate retail equipment ■ WRRCS2B Apply point of sale handling procedures ■ WRRLP4B Maintain store security ■ WRRS1B Sell products and services ■ WRRS4B Build relationships with customers	Print / online		VETASSESS www.assessit.net
Assessment instruments	Skills Victoria — Assessment and recognition resources ■ WRR02-Retail learning and assessment plans-TPI03 ■ Certificate III in Wholesale Alternative Entry Pathway ■ SIR07 - Certificate III in Retail Alternative entry pathway-TPI08 ■ Retail Services ■ WRH30100-Strategies for Non-English Speaking and Re-entry Clients into WRH30100 Certificate III in Hairdressing-TPI03 ■ WRH30100-Re-entry and re-skilling support for the hairdressing industry - sample checklist assessment & research assignment-TPI03 ■ WRH06-Hairdressing Delivery and Assessment Guide-TPI06 ■ SIF08-Safe Gravedigging Skill Set-TPI08 ■ Retail Services ■ SIR07-Certificate III in wholesale alternative entry pathway-tpi08 ■ WRB04-Beauty Training Package Delivery and Assessment Guide-TPI06 ■ WFS02-Funeral Services Training Package Delivery and Assessment Guide-TPI06 ■ WRR02-Integrated Assessment Advice for Certificate II and III in Retail-TPI03 ■ WRP02-WRAPS Final VCAL Guidelines for RTOs-TPI03 ■ WRF04-WRAPS Final VCAL Guidelines for RTOs-TPI03 ■ WFS02-WRAPS Final VCAL Guidelines for RTOs-TPI03 ■ WRH06-WRAPS Final VCAL Guidelines for RTOs-TPI03 ■ WRR02-WRAPS Final VCAL Guidelines for RTOs-TPI03 ■ WRW01-Wholesale Training Package Resource Directory-TPI04 ■ WRW01-Wholesale Training Package Delivery Guide-TPI04 ■ WRRLP1B-Teaching and Learning Plan for Apply safe working practices-TPI04 ■ WRRCS1B-Teaching and Learning Plan for Communicate in the workplace-TPI04 ■ WRR20102-RPL & RCC Guide for Certificate II in Retail Operations-TPI03 ■ WRR02-RPL & RCC Guide for Certificate III in Retail Operations and Certificate III in Retail Supervision-TPI03 ■ WRP20102-Certificate II in Community Pharmacy RPL & RCC-TPI03 ■ WRP30102-Certificate III in Community Pharmacy RPL RCC-TPI03 ■ WFS02-Funeral Operations RPL & RCC Guides-TPI03	Print		Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessment instruments	Certificate III in Hairdressing	CD		Westone Services — Department of Education and Training www.westone.wa.gov.au
Assessor guide	SkillsOnline — Assessor Guide ■ Guide to Planning Assessment in Certificates II and III in Retail Operations - Assessor Guide ■ Smallgoods and Meat Retailing - Assessment Guide ■ Working Well: Developing Employability Skills in the Retail Industry - Assessor Guide	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor guide	Assessor Guide: WRP20102 Certificate II in Community Pharmacy	Print		Services Skills Industry Skills Council www.serviceskills.com.au

Assessor guide	Certificate III in Hairdressing Assessment Tool	Print		Services Skills Industry Skills Council www.serviceskills.com.au
Assessor kit	Skills First RPL Assessor Kit – Retail ■ Certificate III in Retail ■ Certificate III in Hairdressing ■ Certificate III in Retail (Operations) ■ Certificate IV in Hairdressing	Print	2008 - 2009	Department of Education, Training and the Arts – Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html
Assessor resource	■ Retail Recognition Kit	CDROM		TVET Australia - www.atpl.net.au
RPL Kit	RPL EEEEZY Hairdressing	Print		Resources Generator http://www.resourcegenerator.gov.au

Sport and Recreation

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessor kit	Skills First RPL Assessor Kit – Sport and Recreation ■ Certificate III in Meetings and Events ■ Certificate III in Tourism (International Retail Travel Sales) ■ Certificate III in Tourism (Operations) Diploma of Event Management ■ Certificate III in Tourism (Retail Travel Sales) ■ Certificate IV in Fitness ■ Certificate IV in Manufacturing Technology (Cadetship) ■ Certificate IV in Outdoor Recreation	Print	2008 - 2009	Department of Education, Training and the Arts – Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html
Assessor kit	■ Sport & Recreation Industry Training Packages - Noted Support MaterialsV2.00	CDROM		TVET Australia - www.atpl.net.au

Tourism

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment Instruments	SkillsOnline – Assessor Instrument ■ Certificate IV in Tourism (Guiding) - Assessment Instrument	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessment instruments	Skills Victoria – Assessment instruments ■ THH02-Hospitality RPL-RCC Project - THH42602 Cert IV in Hospitality (Supervision)-TPI03 ■ THH02-Learning and assessment strategies for accounting units in THH & THT Training Packages-TPI0 ■ THH02-Mapping Document THH97 To THH02 (selected units)-TPI04 ■ THH02-Teaching and assessment guide for THHGHS01B Follow workplace hygiene procedures-TPI04 ■ THH97-Mapping Document THH97 to THH02 (selected units)-TPI04 ■ THHGLE08B-Leadership and Management Learning and Assessment Strategies-TPI04 ■ THT02-Tourism RPL-RCC Project - THT30902 Cert III in Tourism (Guiding)-TPI03	Print	2004	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessor guide	SkillsOnline – Assessor Guide ■ Certificate IV in Tourism (Guiding)	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessor kit	Skills First RPL Assessor Kit – Tourism ■ Diploma of venues and events	Print	2009	Department of Education, Training and the Arts – Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html

Assessor resource	■ THHGCS04A Make Presentations ■ THHGCS06A Plan & Implement Sales Activities ■ THHGCS07A Coordinate Marketing Activities ■ THHGCS08A Establish & Conduct Business Relationships ■ THHGGA08A Plan & Establish Systems & Procedures ■ THHGGA09A Manage Projects ■ THHGLE01A Monitor Work Operations ■ THHGLE02A Implement Workplace Health, Safety & Security Procedures ■ THHGLE03A Develop & Implement Operational Plans ■ THHGLE04A Establish & Maintain a Safe & Secure Workplace ■ THHGLE05A Roster Staff	Assessor resource		
Assessor resource	■ THHGLE06A Monitor Staff Performance ■ THHGLE07A Recruit & Select Staff ■ THHGLE08A Lead & Manage People ■ THHGLE09A Manage Workplace Diversity ■ THHGLE10A Manage Workplace Relations ■ THHGLE11A Manage Quality Customer Service ■ THHGLE12A Develop & Manage Marketing Strategies ■ THHGLE13A Manage Finances Within a Budget ■ THHGLE14A Prepare & Monitor Budgets ■ THHGLE15A Manage Financial Operations ■ THHGLE16A Manage Physical Assets ■ THHGLE17A Manage & Purchase Stock ■ THHGLE18A Monitor & Maintain Computer Systems ■ THHGLE20A Develop & Update the Legal Knowledge Required for Business Compliance ■ THHGLE21A Provide Mentoring Support to Business Colleagues ■ THHGTR01A Coach Others in Job Skills ■ THTPPD03A Source & Package Tourism Products & Services ■ THTSMA01A Coordinate the Production of Brochures & Marketing Materials ■ THTSMA02A Create a Promotional Display/Stand	Print		TVET Australia - www.atpl.net.au
Assessor resource / guideline	■ THHGLE20A Develop & Update the Legal Knowledge Required for Business Compliance ■ THTFAT02A - Monitor entry to venue Assessment material ■ THTFAT03A - Conduct pre-event briefing Assessment material ■ THTFAT04A - Operate a ride location Assessment material ■ THTFAT05A - Load and unload a ride Assessment material	Print		TVET Australia - www.atpl.net.au

Transport and Distribution

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment Instruments	SkillsOnline – Assessor Instrument ■ Diploma of Logistics Management - Assessment Kit	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au
Assessment instruments	Westone – Assessment instruments ■ Operate and maintain internal combustion engines engineer class 3 ■ Operate and maintain internal combustion engines marine engine driver grade 1 (med-1)	Print		Westone http://wpc.westone.wa.gov.au/

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria – Assessment instruments - Assessment Guide for integrated assessment in Transport and Logistic Training Package - TDM01-Assessment Guide for the Maritime Operations Training Package Certificates I and III-TPI04 - TDT02-Assessment Strategies for Road & Warehousing - Assessment Checklist Template-TPI03 - TDT02-Assessment Strategies for Road & Warehousing - Assessment Plan Template 1-TPI03 - TDT02-Assessment Strategies for Road & Warehousing - Assessment Plan Template 2-TPI03 - TDT02-Assessment Strategies for Road & Warehousing-TPI03 - TDT02-Implementing a Training and Assessment Strategy for Transport Volunteers-TPI04 - TDT02-Transport and Distribution Recognition of Prior Learning Project-TPI06 - TDT40402-Assessment resources for Certificate IV in Rail Operations-TPI03 - TDTD1097A-Operate a forklift-TPI04 - TDTR298B-Source goods services and evaluate contracts-TPI04 - THTPPD05B-Plan and develop interpretive activities-TPI04 - TLI07-Assessment Guide for integrated assessment in Transport and Logistics Training Package-TPI08	Print	2004	Skills Victoria http://trainingsupport.otte.vic.gov.au
Assessment instruments	VETASSESS on line transport assessment tools [test banks, third party reports, evidence guide and observation checklist] - TDTA1597B Complete receival/despatch documentation - TDTD1097B Interpret road maps and navigate pre-determined routes - TDTD197B Shift materials safely using manual handling methods - TDTD297B Shift a load using manually-operated equipment - TDTF1097B Follow OHS procedures	Print / online		VETASSESS www.assessit.net
Assessment instruments	- Assessment Guide and Assessment Record Book - Assessor Resource Pack - Certificates I, II, II& IVI in the Rail Sector - Bulk Store Operator - Assessment Book - Cold Store Operator - Assessment Book - Courier Driver - Assessment Book - Furniture Removalist – Assessment Book - General Freight Driver - Assessment Book - General Warehouse Storeperson - Assessment Book - Mobile Crane Driver - Assessment Book	Print		TVET Australia / Transport and Logistics Industry Skills Council www.atpl.net.au
Assessor kit	Skills First RPL Assessor Kit – Transport and Distribution - Certificate III in Transport and Distribution (Road Transport)	Print	2008 - 2009	Department of Education, Training and the Arts – Skills First http://www.vetpd.qld.gov.au/teaching-learning-and-assessment/resources/rpl.html
Evidence guide	Maritime Training Package: - Operate and maintain internal combustion engines marine engine driver Grade 1 [MED 1] - Operate and maintain internal combustion engines engineer Class 3	Print		Westone Services – Department of Education and Training www.westone.wa.gov.au
RPL Kit	- RPL EEEEZY Transport and Distribution	Print		Resources Generator http://www.resourcegenerator.gov.au

Seafood

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessment instruments	Skills Victoria — Assessment instruments ■ 317 SFIAQUA307A-Select and supervise the use of chemicals and biological agents in an aquaculture operation-TPI02 ■ MTMS38B-Smoke Product -ham, bacon and small goods-TPI02 ■ SFIAQUA301A-Oversee and undertake effluent and waste treatment and disposal-TPI02 ■ SFIAQUA301A-Oversee and undertake effluent and waste treatment and disposal-TPI02 312 ■ SFIAQUA302A-Construct or install stock culture structures and farm structures-TPI02 ■ SFIAQUA302A-Construct or install stock culture structures and farm structures-TPI02 313 ■ SFIAQUA303A-Co-ordinate stock handling activities-TPI02 ■ SFIAQUA304A-Oversee the control of predators pests and diseases-TPI02 ■ SFIAQUA305A-Optimise feed uptake-TPI02 316 ■ SFIAQUA306A-Oversee production and maintain algal and live-feed cultures-TPI02 ■ SFIAQUA308A Maintain water quality and environmental monitoring-TPI02 ■ SFIAQUA309A-Oversee harvest and post-harvest activities-TPI02 ■ SFIPROC301A-Boil crustaceans-TPI02	Print	2004	Skills Victoria http://trainingsupport.otte.vic.gov.au
Facilitator's guide & assessment package	■ ABF511 Occupational Health and Safety at Sea - Facilitator's Guide & Assessment Package ■ ABF523 Marine Radiotelephone Operation (Facilitator's Guide & Assessment Package) ■ ABF621 Engineering Knowledge (MED3) - Facilitator's Guide & Assessment Package ■ ABF514 Marine Catering (Facilitator's Guide and Assessment Package) ■ SFICOMP Assessment Plans	Print		TVET Australia - www.atpl.net.au

Water

TYPE OF RESOURCE	TITLE	FORMAT	YEAR	SOURCE / WEBSITE
Assessor guide	SkillsOnline — Assessor Guide ■ Certificate II in Water Industry Operations - Assessor Guide	Print		NSW Department of Education and Training SkillsOnline https://www.skillsonline.net.au